



**Regular Board of Education Meeting
Tuesday, April 22, 2025, at 5:30 p.m.**

The Azusa Unified School District Board of Education
met at Sierra High School, 1040 E. Gladstone Street,
for the Regular Board of Education Meeting.

To view the entire meeting, [click here](#)

1.0 Preliminary

1.1 Call to Order

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

1.2 Roll Call

Recommendation: It is recommended the Board President take roll call.

The following Board of Education Members were present:

Sandra Benavides
Yolanda Rodriguez-Peña
Adrian Greer
Carlos Ramos

1.3 Approval of Agenda

Recommendation: It is recommended the Board of Education approve agenda.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes

2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

2.1 Public Comment on Closed Session Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on closed session agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. No speaker may yield their time to another individual speaker; 2. Speaker must be present when their name is called in order to be heard; 3. Maximum speaking time is 3 minutes.

3.0 Closed Session

3.1 Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case #2024110297; Student #24-25:01-15

Student Matter: Final Settlement for OAH Case #2024110297; Student #24-25:01-15.

3.2 Approval of Student Discipline Case: #24-25:01-13

Pursuant to Education Code Section 35146 and Government Code Section 54950: Consider the recommended action in the student discipline case: #24-25:01-13.

Recommendation: It is recommended the Board of Education approve student discipline case: #24-25:01-13.

3.3 Conference with Real Property Negotiators (Government Code Section 54956.8) - Former Sierra High School

Property: Former Sierra High School, 1134 S. Barranca Avenue, Azusa, California
Agency Negotiators: Arturo Ortega and Latasha D. Jamal Negotiating Parties: Melia Homes, Inc. Under Negotiation: Price and Terms of Property Sale

3.4 Conference with Real Property Negotiators (Government Code Section 54956.8) - Former Slauson Middle School

Property: Former Slauson Middle School, 340 W. 5th Street, Azusa, California
Agency Negotiators: Arturo Ortega and Latasha D. Jamal Negotiating Parties: City of Azusa
Under Negotiation: Instruction to negotiator may concern price and payment related to the potential lease of the property

3.5 Conference with Real Property Negotiators (Government Code Section 54956.8) - Lee Elementary School

Property: Charles Lee Elementary School, 550 N. Cerritos Avenue, Azusa, California
Agency Negotiators: Arturo Ortega and Latasha D. Jamal Negotiating Parties: Azusa

American Little League Under Negotiation: Instruction to negotiator may concern price and payment related to the potential lease of one of the properties

3.6 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

3.7 Conference with Labor Negotiators

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

4.0 Open Session

4.1 Pledge of Allegiance

To view the entire Pledge of Allegiance, [click here](#)

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

5.0 Report/Action of Closed Session Matters

Board of Education Vice President reported the following:

By a vote of **4 - 0**, the Board of Education **approved** Final Settlement for Office of Administrative Hearing #24-25:01-15

By a vote of **4 - 0**, the Board of Education **approved** Student Discipline Case #24-25:01-13

In closed session, the Board of Education approved by a **unanimous vote** the placement of Employee number 04222501 on a compulsory leave of absence from their position as a Bus Driver pursuant to Education Code section 45304, effective February 5, 2025. The Board of Education has directed the Superintendent or designee to provide all appropriate legal notices and otherwise effectuate this process. Since this matter involves sensitive employment matters, and given the

need to respect personal privacy, the Board of Education will not be able to comment further on this matter at this time.

In closed session, the Board of Education approved by a **unanimous vote** to terminate the employment of Employee number 04222502 from the position of Teacher, effective immediately.

6.0 Recognition and Awards

6.1 Recognition of Azusa Unified School District (AUSD) 2024-2025 Teachers of the Year

To view the entire recognition, [click here](#)

For the past 34 years, the District has proudly upheld a tradition of recognizing exceptional educators through its annual Teacher of the Year program. Each school site and department nominates one outstanding teacher who exemplifies excellence in education, commitment to student success, and dedication to the school community. These site and department honorees are then considered through a districtwide selection process to determine the District Teacher of the Year. We are pleased to announce that Janet Short, of Murray Elementary School, has been selected as the 2024-2025 District Teacher of the Year. Mrs. Short will also represent our District as a candidate in the Los Angeles County regional Teacher of the Year selection process. A list of all the honorees is attached for recognition and celebration.

Recommendation: It is recommended the Board of Education recognize AUSD 2024-2025 Teachers of the Year.

7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items

7.1 Public Comment on Agenda or Non-Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on agenda items or non-agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board of Education Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. Speaker cards must be turned in to the Board Secretary or raise their hand while in Zoom attendance by 7:10 PM, or 10 minutes after the meeting begins; 2. No speaker may yield their time to another individual speaker; 3. Speaker must be present when their name is called in order to be heard; 4. Maximum speaking time is 3 minutes.

8.0 Comments, Reports, and Requests by the Board of Education

8.1 Comments, Reports, and Requests by the Board of Education

Board of Education Members may choose to provide comments, reports, and/or make requests.

Yolanda Rodriguez-Peña

To view the entire comments, [click here](#)

- Congratulated all of the teachers recognized and thanked them for their leadership and compassion for AUSD students
- Attended:
 - Azusa High School Stunt Cheer Team competition
 - All District Concert

Adrian Greer

To view the entire comments, [click here](#)

- Congratulated all of the teachers recognized and thanked them for all that they do
- Announced a fundraiser for Victor Hodge Elementary School, Thursday, April 24, 2025, at Shakey's Pizza in Covina from 5:00 pm - 8:00 pm

Carlos Ramos

To view the entire comments, [click here](#)

- Congratulated all of the teachers recognized from each school and Ms. Short for being recognized as the Azusa Unified School District Teacher of the Year
- Attended the Azusa Unified School District Junior Olympics at Gladstone Middle School
- Visited Azusa High School and thanked Mr. Ortega for the tour

Sandra Benavides

To view the entire comments, [click here](#)

- Congratulated all of the teachers recognized, and congratulated Ms. Short for being recognized as the Azusa Unified School District Teacher of the Year
- Encouraged our schools to participate in the Golden Days Parade

9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet

9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

Adrian Herrera

To view the entire comments, [click here](#)

- Announced:
 - Sierra High School received the Exemplary Program Award from the State of California
 - A successful Open House, Report Card Night, Senior meeting, and Community Resource Fair on April 17, 2025
- Thanked Assistant Superintendent of Business Services, Ms. Jamal, for following through with a vending machine request from student leadership
- Congratulated all the teachers recognized, especially Mr. Callison, Sierra High School's Teacher of the Year

Arlette Torres

To view the entire comments, [click here](#)

- Congratulated Alondra Morton, Azusa High School's Teacher of the Year
- Announced parent night for 2025 - 2026 ninth graders, April 30, 2025, at 5:30 pm
- Congratulated:
 - Congressional District's Art Competition finalists, Jareth Nava, Xitlali Janet Guzman-Inzunza, Daniela Herrea Zuniga, and Marely Gutierrez
 - SkillsUSA Gold Medal winner Julian Velasquez

Arturo Ortega

To view the entire comments, [click here](#)

- Congratulated all of the teachers recognized
- Attended the Elementary Art Show and commented that the event was a great success
- Thanked the Azusa Police Department for participating in the Azusa Unified School District Community Meetings

Norma Camacho-Carvajal

To view the entire comments, [click here](#)

- Congratulated all of the teachers of the year and expressed what an honor and privilege it is to call them colleagues
- Thanked the elementary art teachers for a successful art show

Latasha D. Jamal

To view the entire comments, [click here](#)

- Congratulated all of the teachers who were nominated and recognized
- Gave an update on the Paramount Elementary School modernization
- Announced the start of the elementary school parking lot expansion project

Jorge A. Ronquillo

To view the entire comments, [click here](#)

- Expressed enjoyment in organizing the annual Teacher of the Year recognition
- Announced the upcoming Certificated School Employee Week, May 5 - 9, 2025
- Attended Valleydale Elementary School's Open House

10.0 Consent Agenda

10.1 Approval of Consent Agenda

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

Recommendation: It is recommended the Board of Education approve Consent Agenda.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

A) Curriculum and Instruction

10.2 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Charter Oak Unified School District (COUSD) for Career Technical Education Incentive Grant (CTEIG)

The CTEIG program is established as a state education, economic, and workforce development initiative with the goal of providing students with the knowledge and skills necessary to transition to employment and postsecondary education. COUSD is the fiscal lead of the Foothill Consortium that includes Azusa, Charter Oak, Duarte, and Monrovia Unified School Districts. COUSD has been assigned the responsibility to acquire, manage and report all uses of grant funds. AUSD must agree to adhere to all terms and conditions set forth in the attached MOU in order to fully comply

with all program eligibility requirements. AUSD has received CTEIG funding since 2016.

Recommendation: It is recommended the Board of Education approve MOU between AUSD and COUSD for CTEIG.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and COUSD for CTEIG'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.3 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Charter Oak Unified School District (COUSD) for K12 Strong Workforce Program (K12 SWP)

The K12 SWP is designed to support K-12 education agencies in creating, improving, and expanding career technical education courses, course sequences, programs of study, and pathways for students transitioning from secondary education to postsecondary education to living-wage employment. COUSD is the fiscal lead of the Foothill Consortium that includes Azusa, Charter Oak, Duarte, and Monrovia Unified School Districts. COUSD has been assigned the responsibility to acquire, manage, and report all uses of grant funds. AUSD must agree to adhere to all terms and conditions set forth in the attached MOU in order to fully comply with all program eligibility requirements. AUSD has received K12 SWP funding since 2020.

Recommendation: It is recommended the Board of Education approve MOU between AUSD and COUSD for K12 SWP.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and COUSD for K12 SWP'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.4 Approval of Azusa Unified School District (AUSD) Alternate Reclassification Criteria

Per California Education Code (EC) Section 313(f) and Title 5, California Code of Regulations (5 CCR) Section 11308, local educational agencies must establish and implement board-approved reclassification criteria for English learners, including those with the most significant cognitive disabilities who take the Alternate ELPAC. To ensure compliance with state law and maintain a valid, reliable, and equitable reclassification process, the AUSD Board of Education must approve the District's Alternate reclassification criteria, aligning with state guidelines for determining when a student is ready to be reclassified as fluent English proficient.

Recommendation: It is recommended the Board of Education approve AUSD Alternate Reclassification Criteria.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AUSD Alternate Reclassification Criteria'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.5 Approval of Contract between Azusa Unified School District (AUSD) and Mobile Zoo of Southern California, Inc.

Mobile Zoo of Southern California, featuring farm animals, offers a unique, enriching, and hands-on learning experience for students. This initiative aligns with educational goals across multiple disciplines, enhances social-emotional learning, and fosters curiosity and empathy among students. Mobile Zoo of Southern California will set up a live exhibit that all Hodge Elementary School students can experience, fostering school community and peer interaction. AUSD has been working with Mobile Zoo of Southern California since 2015.

Recommendation: It is recommended the Board of Education approve contract between AUSD and Mobile Zoo of Southern California, Inc.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Mobile Zoo of Southern California, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.6 Approval of Contract between Azusa Unified School District (AUSD) and Robert Castillo's BMX Freestyle Team

The purpose of the assembly is to motivate Charles H. Lee Elementary School students to attend school daily during state testing. The message the performers bring is that through hard work and dedication, goals can be achieved. AUSD has been working with Robert Castillo's BMX Freestyle Team since 2022.

Recommendation: It is recommended the Board of Education approve contract between AUSD and Robert Castillo's BMX Freestyle Team.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Robert Castillo's BMX Freestyle Team'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.7 Approval of Agreement between Azusa Unified School District (AUSD) and Mobile Ed Productions, Inc.

Mobile Ed Productions, Inc. will introduce the world of physics to all Hodge students with "Forces and Motion," an exciting and interactive science assembly program using Sir Isaac Newton's theory of gravity and three laws of motion as the basic building blocks of this assembly. Mobile Ed Productions, Inc. will use thrilling demonstrations and audience participation to amaze and inspire students about the often intimidating field of physics. Through this experience, students will gain a deeper understanding of the significance of physics and its real-world applications. They will witness firsthand how the disciplines of gravity, motion, forces and different types of energy impact the world around them. AUSD has been working with Mobile Ed Productions, Inc. since 2015.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Mobile Ed Productions, Inc.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Mobile Ed Productions, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.8 Approval of Addendum to Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and California Association for Bilingual Education (CABE)

CABE will continue to help build the capacity of our secondary Dual Language Immersion teachers through additional professional development, coaching, modeling and lesson observation/design based on the needs assessment. AUSD has been working with CABE since 2021.

Recommendation: It is recommended the Board of Education approve addendum to MOU between AUSD and CABE.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve addendum to MOU between AUSD and CABE'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

B) General Functions

10.9 Approval of Minutes of Regular Board of Education Meeting on March 11, 2025, and Regular Board of Education Meeting/Study Session on April 8, 2025

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

Recommendation: It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on March 11, 2025, and Regular Board of Education Meeting/Study Session on April 8, 2025.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on March 11, 2025, and Regular Board of Education Meeting/Study Session on April 8, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.10 Approval of Resolution #24-25:25 Declaring May 5-9, 2025, Certificated School Employee Week

The Board of Education joins with other districts throughout California to honor certificated school employees for their dedication to students. We are saying "thank you" this week to the extraordinary educators who work tirelessly to help all students learn, grow, and fulfill their potential.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:25 Declaring May 5-9, 2025, Certificated School Employee Week.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:25 Declaring May 5-9, 2025, Certificated School Employee Week'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.11 Approval of Resolution #24-25:26 Declaring May 18-24, 2025, Classified School Employee Week

The Board of Education joins with other districts throughout California to honor classified school employees for their integral role in the operation of our schools. We are saying "thank you" this week to the extraordinary classified school employees who work tirelessly to help all students learn, grow, and fulfill their potential.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:26 Declaring May 18-24, 2025, Classified School Employee Week.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:26 Declaring May 18-24, 2025, Classified School Employee Week'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.12 Approval of Resolution #24-25:27 Declaring the Month of May as National Mental Health Awareness Month

Federal statistics show that one in ten children has a serious mental health condition, but only a third will receive any care at all, with even fewer receiving appropriate care. Every person and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:27 Declaring the Month of May as National Mental Health Awareness Month.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:27 Declaring the Month of May as National Mental Health Awareness Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.13 Approval of Resolution #24-25:28 Declaring the Month of May Asian American and Native Hawaiian/Pacific Islander Heritage Month

Asian American and Native Hawaiian/Pacific Islander people continue to make the United States more vibrant through diversity of cultures, languages, and religions and by contributing to the arts, education, law, science and technology, sports, and public service.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:28 Declaring the Month of May Asian American and Native Hawaiian/Pacific Islander Heritage Month.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:28 Declaring the Month of May Asian American and Native Hawaiian/Pacific Islander Heritage Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

C) Business and Finance

10.14 Ratification/Approval of Purchase Orders and Warrants

All purchase orders and warrants are in accordance with the budget guidelines for the 2024-2025 school year.

Recommendation: It is recommended the Board of Education ratify/approve purchase orders and warrants.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.15 Approval and Acceptance of Donations

Per Board Policy 3290, the Board of Education is required to take action to accept donations. The District regularly receives donations of goods and/or money to supplement student programs. Students and staff benefit greatly from donations.

Recommendation: It is recommended the Board of Education approve and accept donations.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve and accept donations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.16 Approval of Agreement between Azusa Unified School District (AUSD) and Go Copia PBC (Copia)

The Los Angeles County Department of Public Health has formed a partnership with the non-profit organization Copia to enhance food access for low-income communities and reduce greenhouse gas emissions associated with food waste. Copia addresses food insecurity in local neighborhoods by collaborating with schools to redistribute surplus food, thereby diminishing waste. Through this partnership, AUSD is in compliance with Senate Bill 1383, which requires food donors to donate as much edible food as possible that would otherwise go to waste. To date, AUSD has donated 1,086 meals and 1,303 pounds of edible food, diverted 4,010 pounds of carbon emissions, and saved approximately 297,100 gallons of water. AUSD has been working with Copia since May 2023.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Copia.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Copia'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.17 Ratification/Approval of Maintenance, Operations and Transportation (MOT) Obsolete Equipment List

The District intends to auction off surplus items as part of its ongoing initiative to effectively manage and dispose of obsolete equipment. These items no longer align with the District's operational requirements and have been determined to possess

limited value to the District. By conducting this auction, the District aims to generate revenue, free up space, and ensure the proper disposal of these assets. The catalog of items designated for auction includes an assortment of vehicles, equipment, and miscellaneous goods. We adhere to Board Policy 3270, Sale And Disposal Of Books, Equipment And Supplies.

Recommendation: It is recommended the Board of Education ratify/approve MOT Obsolete Equipment List

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve MOT Obsolete Equipment List'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.18 Approval of 2025-2026 Azusa Unified School District (AUSD)

Transportation Safety Plan

In accordance with Education Code 39800.1, AUSD collaboratively developed the transportation plan. This plan provides a detailed description of the transportation services offered, how these services support students, and specifically how they assist targeted subgroups, including unduplicated pupils. The AUSD Transportation Safety Plan outlines the District's objectives, includes detailed actions and services, and provides a breakdown of funding and expenditures related to transportation goals. It will be updated annually and submitted to the Board of Education for approval. As a condition for receiving apportionments under Education Code 41850.1, a local educational agency must develop a plan that describes the transportation services it will offer to its pupils. The plan must also prioritize transportation services for pupils in Transitional Kindergarten through 6th grade, as well as for low-income students.

Recommendation: It is recommended the Board of Education approve 2025-2026 AUSD Transportation Safety Plan.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2025-2026 AUSD Transportation Safety Plan'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.19 Approval of Agreement between Azusa Unified School District (AUSD) and Fagen Friedman & Fulfroost LLP

The District needs to contract legal services to protect the District's interest in cases of litigation and to provide guidance for District services from July 01, 2025, through June 30, 2026. The District has been working with Fagen Friedman & Fulfroost LLP since 2020.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Fagen Friedman & Fulfroost LLP.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Fagen Friedman & Fulfroost LLP'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.20 Approval of Agreement between Azusa Unified School District (AUSD) and CL Consulting, Inc.

In order to pursue state grant funding for qualified school facilities projects, the District would like to continue utilizing the services of CL Consulting, Inc. To date, CL Consulting, Inc. has procured over \$20,518,640 for AUSD. These opportunities require extensive familiarity with state facility bonds, and as such, it is in the District's best interest to utilize a professional consultant. This agreement will be in effect through June 30, 2026. AUSD has been working with CL Consulting, Inc. since January 23, 2015.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and CL Consulting, Inc.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and CL Consulting, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

D) Human Resources

10.21 Ratification/Approval of Certificated and Classified Board of Education Personnel Report and Extra Duty Report

The Personnel and Extra Duty Reports serve as a comprehensive summary of personnel activities. This encompasses personnel hiring, changes, resignations, and any additional earnings through extra duties. Each of these actions necessitates approval from the Board of Education, ensuring alignment with the District's operational needs and standards. By approving the Personnel and Extra Duty Reports, the Board of Education formally acknowledges and finalizes these staffing decisions. This structured approval process guarantees that District schools, offices, and facilities maintain sufficient staffing levels with qualified personnel. Such oversight supports the seamless operation and effectiveness of the entire organization.

Recommendation: It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.22 Approval of Reemployment of Certificated Personnel for the 2025-2026 School Year

This action of the Board of Education allows Human Resources to send a "Notice of Reemployment" to certificated personnel, except those who have resigned and those who are not being reemployed, informing them of their continued employment. This action comes to the Board of Education annually.

Recommendation: It is recommended the Board of Education approve reemployment of certificated personnel for the 2025-2026 school year.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve reemployment of certificated personnel for the 2025-2026 school year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.23 Approval of Declaration of Need for Fully Qualified Educators

The California Commission on Teacher Credentialing requires the Board of Education to pass a declaration of need in order to employ candidates who are not fully credentialed. This declaration approves employment of up to 45 candidates on limited assignment, emergency, and intern permits. This declaration comes to the Board of Education on an annual basis.

Recommendation: It is recommended the Board of Education approve Declaration of Need for Fully Qualified Educators.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Declaration of Need for Fully Qualified Educators'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.24 Approval of Amended 2025-2026 School Attendance Calendar

As a result of the fall semester/session ending on January 23, 2026, for Gladstone Middle School and Azusa High School, the District will change the January 7, 2026, Professional Day and Staff Development Day to January 26, 2026.

Recommendation: It is recommended the Board of Education approve amended 2025-2026 School Attendance Calendar.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended 2025-2026 School Attendance Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.25 Approval of 2026-2027 School Attendance Calendar

The School Attendance Calendar is determined through the negotiations process with Azusa Educators Association and California School Employees Association Chapter 299 bargaining units.

Recommendation: It is recommended the Board of Education approve 2026-2027 School Attendance Calendar.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2026-2027 School Attendance Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

11.0 Items pulled from Consent Agenda

12.0 Curriculum and Instruction

12.1 Review of Third Quarter Williams Uniform Complaint Report

Pursuant to Education Code §35186 (Williams Uniform Complaint Procedure) and the Azusa Unified School District Uniform Complaint Procedures AR 1312.4, the Superintendent or designee is responsible for submitting a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional materials, teacher vacancies and mis-assignments, and emergency or urgent facilities issues.

Recommendation: It is recommended the Board of Education review Third Quarter Williams Uniform Complaint Report.

13.0 General Functions

13.1 Presentation of Updated Surplus Property Timeline

To view the entire comments, [click here](#)

Staff will provide an update to the Board of Education on our surplus property timeline. The update will include the most up-to-date information on surplus property and related action items.

Recommendation: It is recommended the Board of Education receive presentation of Updated Surplus Property Timeline.

13.2 Approval of First Amendment to the Purchase and Sale Agreement with Taylor Morrison of California, LLC (Former Mountain View Elementary School)

In February of 2025, the Azusa Unified School District's ("District") Board of Education ("Board") approved the execution of a purchase and sale agreement ("Agreement") for the sale of the District's surplus real property located at 201 North Vernon Avenue, City of Azusa, known as the former Mountain View Elementary School site ("Property"), to Taylor Morrison of California, LLC (known as "Taylor Morrison"). Now, Taylor Morrison is requesting the ability to demolish the obsolete school buildings located on the Property prior to closing escrow on the site. Due to backlogs at the City, Taylor Morrison is also requesting an extension of the Feasibility Review Period to June. The First Amendment to the Purchase and Sale Agreement will amend the following terms of the Agreement: 1. The Buyer will be allowed to enter the Property and demolish the existing school buildings at its own cost. 2. The termination date of the Feasibility Review Period, as set forth in Section 2.2 of the Agreement, will be extended from May 20, 2025 to June 27, 2025.

Recommendation: It is recommended the Board of Education approve First Amendment to the Purchase and Sale Agreement with Taylor Morrison of California, LLC (Former Mountain View Elementary School).

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve First Amendment to the Purchase and Sale Agreement with Taylor Morrison of California, LLC (Former Mountain View Elementary School)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

14.0 Human Resources

14.1 Presentation of California School Employees Association (CSEA) Sunshine Proposal for the 2025-2026 Fiscal Year Negotiations with Azusa Unified School District (AUSD)

CSEA, in preparing for negotiations with AUSD, is sunshining a proposal for the 2025-2026 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the April 22, 2025, Board of Education meeting. The proposal will be available for review virtually beginning April 17, 2025.

Recommendation: It is recommended the Board of Education receive presentation of CSEA sunshine proposal for the 2025-2026 fiscal year negotiations with AUSD.

14.2 Public Hearing of California School Employees Association (CSEA) Sunshine Proposal for the 2025-2026 Fiscal Year Negotiations with Azusa Unified School District (AUSD)

In accordance with Government Code 3547, a public hearing is required prior to the commencement of the collective bargaining process. This is the public's opportunity to comment on the articles that will be negotiated for the 2025-2026 school year.

Recommendation: It is recommended the Board of Education hold a public hearing of CSEA sunshine proposal for the 2025-2026 fiscal year negotiations with AUSD.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of CSEA sunshine proposal for the 2025-2026 fiscal year negotiations with AUSD'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

14.3 Presentation of Azusa Unified School District (AUSD) Sunshine Proposal for the 2025-2026 Fiscal Year Negotiations with California School Employees Association (CSEA)

AUSD, in preparing for negotiations with CSEA, is sunshining a proposal for the 2025-2026 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the April 22, 2025, Board of Education meeting. The proposal will be available for review virtually beginning April 17, 2025.

Recommendation: It is recommended the Board of Education receive presentation of AUSD sunshine proposal for the 2025-2026 fiscal year negotiations with CSEA.

14.4 Public Hearing of Azusa Unified School District (AUSD) Sunshine Proposal for the 2025-2026 Fiscal Year Negotiations with California School Employees Association (CSEA)

In accordance with Government Code 3547, a public hearing is required prior to the commencement of the collective bargaining process. This is the public's opportunity to comment on the articles that will be negotiated for the 2025-2026 school year.

Recommendation: It is recommended the Board of Education hold a public hearing of AUSD sunshine proposal for the 2025-2026 fiscal year negotiations with CSEA.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of AUSD sunshine proposal for the 2025-2026 fiscal year negotiations with CSEA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

14.5 Approval of Azusa Unified School District (AUSD) Sunshine Proposal for the 2025-2026 Fiscal Year Negotiations with California School Employees Association (CSEA)

In accordance with Government Code 3547, the Board of Education is officially required to approve the AUSD sunshine proposal to commence negotiations.

Recommendation: It is recommended the Board of Education approve AUSD sunshine proposal for the 2025-2026 fiscal year negotiations with CSEA.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AUSD sunshine proposal for the 2025-2026 fiscal year negotiations with CSEA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes

Arlette Torres

Yes (Student Preferential Vote)

15.0 Adjournment

15.1 Adjournment

Recommendation: It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

ORIGINAL - Motion

Member **(Carlos Ramos)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides Yes

Yolanda Rodriguez-Peña Yes

Adrian Greer Yes

Carlos Ramos Yes

Arlette Torres Yes (Student Preferential Vote)

The Regular Board of Education Meeting adjourned at 9:02 pm.


Clerk