
**AZUSA UNIFIED SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
Tuesday, February 13, 2024, at 5:30 p.m.**

The Azusa Unified School District Board of Education met at the Sierra High School, 1040 East Gladstone Street, for the Regular Board of Education Meeting.

To view the entire meeting, click here: <https://youtu.be/P6g3gdIyeI0?si=ULuvM4ZjBTuuUsXV>

1.0 Preliminary

1.1 Call to Order

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

1.2 Roll Call

The Board of Education President will conduct roll call.
THE FOLLOWING MEMBERS WERE PRESENT:

Gabriela Arellanes
Sabrina Bow, Ed.D.
Adrian Greer
Yolanda Rodriguez-Peña

1.3 Approval of Agenda

Recommendation: It is recommended the Board of Education approve agenda.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

2.1 Public Comment on Closed Session Agenda Items

This is an opportunity for the public to address the Board of Education on closed session agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board of Education on an agenda item, they may fill out a blue card, stand at the

podium, or raise their hand while in the Zoom attendance. The Board of Education Members are not permitted to respond to public comments. The Board of Education will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

3.0 Closed Session

3.1 Approval of Final Settlement for Office of Administrative Hearing (OAH) Case #2023100489; Student #23-24:01-09

Recommendation: Approval of Final Settlement for OAH Case #2023100489; Student #23-24:01-09.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'Approval of Final Settlement for OAH Case #2023100489; Student #23-24:01-09'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

3.2 Approval of Final Settlement for Office of Administrative Hearing (OAH) Case #2023100307; Student #23-24:01-10

Recommendation: It is recommended the Board of Education approve Final Settlement for OAH Case #2023100307; Student #23-24:01-10.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'Approval of Final Settlement for OAH Case #2023100307; Student #23-24:01-10'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

3.3 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

3.4 Conference with Labor Negotiators

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

4.0 Open Session

4.1 Pledge of Allegiance

The pledge of allegiance was led by Citlali Alonso Gladstone Middle School student. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

5.0 Report/Action of Closed Session Matters

Board President Yolanda Rodriguez-Peña reported the following on action taken in closed session:

By a vote of **4-0**, the Board of Education adopted the Final Settlement for Office Administrative Hearing (OAH) Case #2023100489; Student #23-24:01-09

By a vote of **4-0**, the Board of Education adopted the Final Settlement for Office Administrative Hearing (OAH) Case #2023100307; Student #23-24:01-10

6.0 Recognition and Awards

6.1 Recognition of 2023-2024 Azusa Unified School District (AUSD) Parents of the Year

To view the recognition click here:

<https://youtu.be/3TT78y5B9qc?si=Qw9UqEWNT1BGewd8>

AUSD initiated the Parents of the Year Program in 2017 to recognize outstanding parents from AUSD schools. Each school selects a Parent of the Year. Of the schools' Parent of the Year, one parent is selected to represent the District. This year, Marcia Jimenez Santos, is recognized as the AUSD 2023-2024 Parent of the Year.

Recommendation: It is recommended the Board of Education recognize 2023-2024 AUSD Parents of the Year.

7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items

7.1 Public Comment on Agenda or Non-Agenda Items

This is an opportunity for the public to address the Board of Education on agenda or non-agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board of Education on an agenda item, they may fill out a blue card, stand at the

podium, or raise their hand while in the Zoom attendance. The Board of Education Members are not permitted to respond to public comments. The Board of Education will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

Tavia Lawson

To view the entire comments click here: <https://youtu.be/P6g3gdIyeI0?si=Vg-DHAzBh6ddTdUk&t=472>

- Update from the East San Gabriel Valley Special Education Local Plan Area Community Advisory Committee

8.0 Comments, Reports, and Requests by the Board of Education

8.1 Comments, Reports, and Requests by the Board of Education

Board of Education Members may choose to provide comments, reports, and/or make requests.

Adrian Greer

No comment

Sabrina Bow, Ed.D.

No comment

Gabriela Arellanes

To view the entire comments click here:

<https://youtu.be/P6g3gdIyeI0?si=t39inOJxQ7cvGM96&t=671>

- Wished everyone a Happy Valentine's Day

Yolanda Rodriguez-Peña

To view the entire comments click here:

<https://youtu.be/P6g3gdIyeI0?si=nN1domw7wVGgo0Qw&t=703>

- Attended:
 - Azusa Beautiful at Murray Elementary School
 - Coffee with the Principal at Sierra High School
 - Annual Faculty Art Showcase at Gladstone Middle School
 - Azusa High School Expo
- Participated in the San Gabriel Valley Consortium student interviews at Azusa High School

9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet

9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

Mariah Santos

To view the entire comments click here:

<https://youtu.be/3TT78y5B9qc?si=wB6PQQMznQPTxqCl&t=2496>

- Expressed how proud she was of her mother Marcia Santos, Azusa Unified School District's Parent of the Year
- Announced:
 - The conclusion of Sierra High School's undefeated soccer season
 - The start of the softball season
 - A successful FAFSA workshop on January 31, 2024

Emely Hernandez

To view the entire comments click here:

<https://youtu.be/3TT78y5B9qc?si=oIDYgKxBiF2EESPm&t=2623>

- Congratulated Azusa High School's Parent of the Year, Alicia Albarran
- Announced:
 - Eighth grade and parent tours at Azusa High School on February 15, 2024, at 8:30 am
 - Sadie's dance on February 23, 2024, at 7:00 pm

Arturo Ortega

To view the entire comments click here:

<https://youtu.be/3TT78y5B9qc?si=WmtlreYmx2FJNABW&t=2765>

- Congratulated all of the parents who were honored
- Thanked Azusa Leaders for Learning Foundation for their recent \$3000 donation to provide 10 Career Technical Education students with an internship stipend

Norma Camacho

To view the entire comments click here:

<https://youtu.be/3TT78y5B9qc?si=uGX1acMObClvp4Rr&t=2882>

- Congratulated all of the parents who were honored
- Attended the Azusa High School Expo

Latasha Jamal

To view the entire comments click here:

https://youtu.be/3TT78y5B9qc?si=KARW_jOIADqhCkVm&t=2918

- Congratulated all of the parents who were honored
- Announced the HVAC helicopter drop at Valleydale Elementary School
- Announced the RFP was issued for the Paramount Elementary School modernization
- Apologized to staff, students, and parents for the rollout of the new thermostats that were installed in classrooms

Jorge Ronquillo

To view the entire comments click here:

<https://youtu.be/3TT78y5B9qc?si=maOoUJmq4TjSRvqo&t=2989>

- Congratulated all of the parents who were honored
- Attended the CTA luncheon
- Wished everyone a Happy Valentine’s Day

10.0 Consent Agenda

10.1 Approval of Consent Agenda

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

Recommendation: It is recommended the Board of Education approve Consent Agenda.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

A) Curriculum and Instruction

10.2 Ratification/Approval of Contract between Azusa Unified School District (AUSD) and Professional Tutors of America, Inc.

Professional Tutors of America, Inc. provides services outlined in students' Individual Education Plans through a Non Public Agency under the authorization of Education Code Sections 56167 and 56366.6. Professional Tutors of America, Inc. is part of the Master Contract which has been approved by the Board of Education since 2014.

Recommendation: It is recommended the Board of Education ratify/approve contract between AUSD and Professional Tutors of America, Inc.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve contract between AUSD and Professional Tutors of America, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
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Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

10.3 Approval of Contract Addendum between Azusa Unified School District (AUSD) and 2nd Call

This addendum with 2nd Call will provide specialized supports, including Trauma Informed Care Specialist, School Ambassadors, and Safe Passage Community Interventionist for at-risk students at Gladstone Middle School. There is no budgetary impact, costs will not exceed those reflected in the original contract. AUSD has been working with 2nd Call since 2023.

Recommendation: It is recommended the Board of Education approve contract addendum between AUSD and 2nd Call.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract addendum between AUSD and 2nd Call'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

10.4 Approval of Azusa High School's Participation in Junior Reserve Officer Training Corps (JROTC) High School Encampment

The JROTC High School Encampment is located in Irvine, California, and will take place June 21 - 23, 2024. This is an excellent opportunity for students to practice “hands-on” leadership while interacting with other California JROTC students in an atmosphere that takes advantage of facilities available only at a military installation. Emphasis will be on further developing teamwork, self-discipline and citizenship in a safe, caring, fun, and supportive environment. Hands-on training will include confidence building through the use of mountaineering techniques (rappelling and mountain climbing), map reading/orienteering and leadership development with a leadership confidence course, water safety training, and inter school competitive events. The students will be supervised by instructors and chaperones from Azusa High School. The District's JROTC members have attended the High School Encampment since 2017. Board of Education approval is necessary since the trip requires overnight travel.

Recommendation: It is recommended the Board of Education approve Azusa High School's participation in JROTC High School Encampment.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve

Azusa High School's participation in JROTC High School Encampment'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

B) General Functions

10.5 Approval of Minutes of the Special Board of Education Meeting on December 19, 2023, Regular Board of Education Meeting on January 9, 2024, and Board of Education/Governance Workshop on January 23, 2024

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

Recommendation: It is recommended the Board of Education approve minutes of the Special Board of Education Meeting on December 19, 2023, Regular Board of Education Meeting on January 9, 2024, and Regular Board of Education/Governance Workshop on January 23, 2024.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of the Special Board of Education Meeting on December 19, 2023, Regular Board of Education Meeting on January 9, 2024, and Regular Board of Education/Governance Workshop on January 23, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

10.6 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and California School Boards Association (CSBA)

Governance Workshops support the Board of Education in planning and implementation of the District's Strategic Goals. The District will benefit from the experience and expertise of CSBA (Angelena Pride) to provide facilitation for the Board of Education.

Recommendation: It is recommended the Board of Education ratify/approve the agreement between AUSD and CSBA.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the agreement between AUSD and CSBA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

C) Business and Finance

10.7 Ratification/Approval of Purchase Orders and Warrants

All purchase orders and warrants are in accordance with the budget guidelines for the 2023-2024 school year.

Recommendation: It is recommended the Board of Education ratify/approve the attached purchase orders and warrants.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

10.8 Approval and Acceptance of Donations

The students and faculty will benefit greatly from these donations.

Recommendation: It is recommended the Board of Education approve and accept these donations.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve and accept these donations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

Mariah Santos Yes (Student Preferential Vote)

10.9 Ratification/Approval of Maintenance, Operations and Transportation (MOT) Obsolete Equipment List

The MOT department's goal of being safe, well equipped, and maintained has led us to seek to auction obsolete or non-efficient equipment. In the long run, this will help with fuel and maintenance costs as well as free up warehouse and yard space.

Recommendation: It is recommended the Board of Education ratify/approve the MOT obsolete equipment list.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the MOT obsolete equipment list'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Mariah Santos Yes (Student Preferential Vote)

D) Human Resources

10.10 Ratification/Approval of Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report

It is essential that all positions have the highest quality staff.

Recommendation: It is recommended the Board of Education ratify/approve Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **4**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Mariah Santos Yes (Student Preferential Vote)

10.11 Approval of 2025-2026 School Attendance Calendar

The School Attendance Calendar is determined through the negotiations process with Azusa Educators Association and California School Employees Association Chapter 299 bargaining units.

Recommendation: It is recommended the Board of Education approve 2025-2026 School Attendance Calendar.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2025-2026 School Attendance Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

10.12 Approval to Establish Health Assistant - Licensed Vocational Nurse (LVN) Position and Job Description

All new positions and job descriptions must be approved by the Board of Education. The Health Assistant - LVN will perform medical treatments and procedures in specialized physical health care services to students in accordance with plans directed by physicians.

Recommendation: It is recommended the Board of Education approve to establish Health Assistant - LVN position and job description.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve to establish Health Assistant - LVN position and job description'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

10.13 Approval of Resolution #23-24:14 Release of Temporary Certificated Employees

The District releases temporary certificated employees annually pursuant Education Code section 44954. A written notice to the employees will be delivered on or before March 15, 2024.

Recommendation: It is recommended the Board of Education approve Resolution #23-24:14 Release of Temporary Certificated Employees.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:14 Release of Temporary Certificated Employees'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

- Gabriela Arellanes Yes
- Sabrina Bow, Ed.D. Yes
- Adrian Greer Yes
- Yolanda Rodriguez-Peña Yes
- Mariah Santos Yes (Student Preferential Vote)

10.14 Approval of Resolution #23-24:16 Non-Reelection and Release of Probationary Employee

The District is exercising the option to not reemploy a certain certificated employee prior to March 15th of their first or second probationary year. The appropriate notification, pursuant to the California Education Code Section 44929.21, will be delivered to the employee in a timely fashion.

Recommendation: It is recommended the Board of Education approve Resolution #23-24:16 Non-Reelection and Release of Probationary Employee.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:16 Non-Reelection and Release of Probationary Employee'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

- Gabriela Arellanes Yes
- Sabrina Bow, Ed.D. Yes
- Adrian Greer Yes
- Yolanda Rodriguez-Peña Yes
- Mariah Santos Yes (Student Preferential Vote)

11.0 Items pulled from Consent Agenda

11.1 Approval of 2023 School Accountability Report Card (SARC) for all TK-12 Schools

State law requires all public schools receiving state funding to prepare and distribute a SARC. A similar requirement is also contained in the Federal Elementary and Secondary Education Act. The purpose of the SARC is to provide parents and the community with important information about each public school. No less than triennially, the Board of Education must review and compare the contents of Azusa Unified School District’s SARCs to the template approved by the State Board of Education. The SARCs are reviewed and approved annually by the Board of Education.

Recommendation: It is recommended the Board of Education approve 2023 SARC for all TK-12 schools.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2023 SARC for all TK-12 schools'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

12.0 General Functions

12.1 Approval of Agreement for Phase II: Brokerage Services with DCG Strategies

In July of 2022, the Azusa Unified School District issued a request for proposals seeking responses from qualified development consulting firms with particular knowledge and prior experience assisting public school districts with the services necessary to identify the value and potential uses of surplus school properties. The District received three responses. Each responsive firm was interviewed by District staff and legal counsel, and DCG Strategies (DCG) was identified as the firm most qualified and most suitable to the District’s needs. The District and DCG negotiated an Agreement for Professional Services, which specified that DCG’s services would be divided into two phases. The Phase I services required the DCG team to analyze the development feasibility of the District’s six surplus sites at a cumulative cost of \$150,000 and present this analysis and any additional data to the District’s anticipated Facilities Advisory (7/11) Committee and the Board of Education. In Phase II of the Agreement, which would only be implemented through subsequent approval by the District’s Board of Education, DCG would act as the District’s real estate broker in soliciting offers for sale or lease of any or all of the District’s surplus sites, as applicable. The Agreement was intentionally prepared to divide the services into two phases, and approval of the Agreement at this time authorizes DCG to proceed with Phase II of the services.

Recommendation: It is recommended the Board of Education approve the agreement for phase II: brokerage services with DCG Strategies.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agreement for phase II: brokerage services with DCG Strategies'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

Mariah Santos Yes (Student Preferential Vote)

12.2 Presentation of Surplus Property Timeline

To view the entire presentation click here:

<https://youtu.be/3TT78y5B9qc?si=2pgCgo1eiJa3WhDQ&t=3492>

The Board of Education will receive a timeline regarding our surplus property, which is phase three of school reorganization. The Board of Education will have an opportunity to ask questions, seek clarifications, and provide feedback.

Recommendation: It is recommended the Board of Education receive a presentation of surplus property timeline.

12.3 Approval of Resolution #23-24:17 Approving Recommendations for Surplus Real Property and Authorizing District Staff to Proceed with all Necessary Processes

The Azusa Unified School District (“District”) determined the most effective and appropriate use of six (6) identified parcels of real property. District staff recommended that Center Middle School now be the site of a Community/Conference Center, that Slauson Middle School now be the site of Sierra High School, as well as the location of the District’s central kitchen operations, and that Ellington Elementary School, Former Sierra High School Site/Adult Education Center (SHS/AEC), Mountain View Elementary School, and Powell Elementary School be sold in accordance with the statutory surplus property process. The District seeks to approve these recommendations and authorize appropriate District staff to proceed with all necessary processes to effectuate the intent of the Resolution.

Recommendation: It is recommended the Board of Education approve Resolution #23-24:17 Approving Recommendations for Surplus Real Property and Authorizing District Staff to Proceed with all Necessary Processes.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:17 Approving Recommendations for Surplus Real Property and Authorizing District Staff to Proceed with all Necessary Processes'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Mariah Santos Yes (Student Preferential Vote)

12.4 Approval of Updated Azusa Unified School District (AUSD) Board of Education Handbook

The AUSD Board of Education Handbook has been updated as a result of the Board Governance Meeting held on January 23, 2024. The changes are reflected in red on page seven.

Recommendation: It is recommended the Board of Education approve the updated AUSD Board of Education Handbook.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the updated AUSD Board of Education Handbook'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

13.0 Business and Finance

13.1 Acceptance of 2022-2023 District Audit Reports

Harshwal & Company LLP will present the annual audit of the District’s financial reports for the 2022-2023 fiscal year. Copies of the attached audit reports are available on the District’s website for public review.

Recommendation: It is recommended the Board of Education accept the 2022-2023 District Audit Reports.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education accept the 2022-2023 District Audit Reports'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

14.0 Policies and Bylaws

14.1 First Reading of Amended Administrative Regulation (AR) and Board Policies (BP) Regarding Philosophy, Goals, Objectives and Comprehensive Plans

First reading of amended AR and BP 0460 Local Control And Accountability Plan; amended BP 0500 Accountability; amended BP 0520 Intervention In Underperforming Schools ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended Administrative Regulation and Board Policies regarding Philosophy, Goals, Objectives and Comprehensive Plans.

14.2 First Reading of Amended Administrative Regulation (AR) and Board Policy (BP) Regarding Community Relations

First reading of amended AR 1220 Citizen Advisory Committees and amended BP 1431 Waivers ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive first reading of amended Administrative Regulation and Board Policy regarding Community Relations.

14.3 First Reading of Amended and New Administrative Regulations (AR) and Amended Board Policies (BP) Regarding Business and Noninstructional Operations

First reading of amended AR and BP 3400 Management of District Assets-Accounts; amended AR and BP 3554 Other Food Sales; New AR and Amended BP 3580 District Records ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended and new Administrative Regulations and amended Board Policies regarding Business and Noninstructional Operations.

14.4 First Reading of New Administrative Regulation (AR) Regarding Personnel

First reading of new AR 4143.1 Public Notice - Personnel Negotiations ensures the District complies with legislation and recommendations of the California School Boards Association

Recommendation: It is recommended the Board of Education receive for first reading new Administrative Regulation regarding Personnel.

14.5 First Reading of Amended Administrative Regulations (AR) and Board Policies (BP) Regarding Students

First reading of amended BP 5116.2 Involuntary Student Transfers; amended AR and BP 5131.2 Bullying; amended AR 5141.21 Administering Medication and Monitoring Health Conditions; and amended AR and BP 5148.3 Preschool/Early Childhood Education ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended Administrative Regulations and Board Policies regarding Students.

14.6 First Reading of Administrative Regulations (AR) and Board Policies (BP) Regarding Instruction

First reading of amended BP 6146.1 High School Graduation Requirements, amended BP 6146.4 Differential Graduation And Competency Standards For Students With Disabilities; and amended AR 6173.3 Education For Juvenile Court School Students ensures the District

complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading of amended Administrative Regulations and Board Policies regarding Instruction.

14.7 First Reading of Amended Board Bylaws (BB) and Exhibits (E) regarding Board Bylaws

First reading of amended BB 9321, E 9321-E(1), and E 9321-E(2) Closed Session and amended BB 9323 Meeting Conduct ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended Board Bylaws and Exhibits regarding Board Bylaws.

15.0 Adjournment

15.1 Adjournment

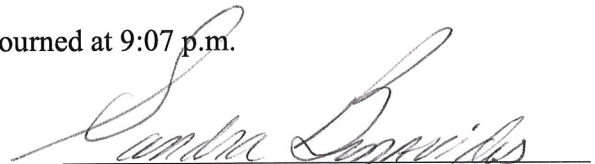
Recommendation: It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

The Regular Board of Education Meeting adjourned at 9:07 p.m.


Clerk