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AZUSA UNIFIED SCHOOL DISTRICT  
**REGULAR BOARD OF EDUCATION MEETING**  
**Tuesday, March 12, 2024, at 5:30 p.m.**

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The Azusa Unified School District Board of Education met at the Azusa Unified School District Office at 546 S. Citrus Avenue, for the Regular Board of Education Meeting.

To view the entire meeting click here: <https://youtu.be/JcPvh-piPE4?si=kd8mLgGbFzq-dO8l>

## 1.0 Preliminary

### 1.1 Call to Order

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

### 1.2 Roll Call

The Board of Education President will conduct roll call.  
THE FOLLOWING MEMBERS WERE PRESENT:

Gabriela Arellanes  
Sandra Benavides  
Sabrina Bow, Ed.D.  
Adrian Greer  
Yolanda Rodriguez-Peña

### 1.3 Approval of Agenda

**Recommendation:** It is recommended the Board of Education approve agenda.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |     |
|------------------------|-----|
| Gabriela Arellanes     | Yes |
| Sandra Benavides       | Yes |
| Sabrina Bow, Ed.D.     | Yes |
| Adrian Greer           | Yes |
| Yolanda Rodriguez-Peña | Yes |

## 2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

### 2.1 Public Comment on Closed Session Agenda Items

This is an opportunity for the public to address the Board of Education on closed session agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address

the Board of Education on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board of Education Members are not permitted to respond to public comments. The Board of Education will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

### **3.0 Closed Session**

#### **3.1 Approval of Final Settlement for Office of Administrative Hearing (OAH) Case #2023110650; Student #23-24:01-12**

**Recommendation:** Approval of Final Settlement for OAH Case #2023110650; Student #23-24:01-12.

#### **3.2 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)**

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

#### **3.3 Conference with Labor Negotiators**

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

#### **3.4 REAL PROPERTY TRANSACTION – Government Code Section 54956.8 Real Properties: Ellington Elementary School, 5034 N. Clydebank Ave., Covina, California Former Sierra High School, 1134 S. Barranca Ave., Glendora, California Mountain View Elementary School, 201 N. Vernon Avenue, Azusa, California Powell Elementary School, 1035 E. Mauna Loa Ave., Azusa, California Conference with Real Property Negotiator: Arturo Ortega and Latasha Jamal Under Negotiation: Terms for potential disposition of each surplus property**

### **4.0 Open Session**

#### **4.1 Pledge of Allegiance**

The pledge of allegiance was led by Phillip Villa, Azusa High School student and JROTC Cadet Major.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

### **5.0 Report/Action of Closed Session Matters**

*Board President Yolanda Rodriguez-Peña reported the following on action taken in closed session:*

By a vote of **5-0**, the Board of Education adopted the Final Settlement for Office Administrative Hearing (OAH) Case #2023110650; Student #23-24:01-12

## **6.0 Recognition and Awards**

### **6.1 Recognition of Sierra High School for Being Selected as a Model Continuation School**

To view the entire recognition, click here: <https://youtu.be/JcPvh-piPE4?si=kgVIbc1lpvecgpel&t=361>

The California Department of Education Model Continuation School Program honors outstanding continuation high schools for their comprehensive programs, exemplary instructional strategies, flexible scheduling, and guidance and counseling services. After an extensive application process, Sierra High School was notified they were selected as a Model Continuation School from April 2024 - March 2027.

**Recommendation:** It is recommended the Board of Education recognize Sierra High School for being selected as a Model Continuation School.

### **6.2 Recognition of Sierra High School Basketball, Flag Football, and Soccer Teams for Successful Seasons**

To view the entire recognition, click here: <https://youtu.be/JcPvh-piPE4?si=2LuYfJS8hgp3y-3h&t=843>

Sierra High School successfully completed its basketball, flag football, and soccer team seasons, showing excellent sportsmanship and teamwork.

**Recommendation:** It is recommended the Board of Education recognize Sierra High School basketball, flag football, and soccer teams for successful seasons.

## **7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items**

### **7.1 Public Comment on Agenda or Non-Agenda Items**

This is an opportunity for the public to address the Board of Education on agenda or non-agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board of Education on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board of Education Members are not permitted to respond to public comments. The Board of Education will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

#### **Alex Garcia**

To view the entire comments, click here: <https://youtu.be/JcPvh-piPE4?si=ZhpFJAKsLb032QvA&t=1187>

- Introduced himself as the new supervisor at Valleydale and Dalton Parks and looks forward to working with Azusa Unified School District

## **8.0 Comments, Reports, and Requests by the Board of Education**

### **8.1 Comments, Reports, and Requests by the Board of Education**

Board of Education Members may choose to provide comments, reports, and/or make requests.

**Sabina Bow, Ed.D.**

To view the entire comments, click here: <https://youtu.be/JcPvh-piPE4?si=bQP4oCzIdLELI4XP&t=1330>

- Served as a Read Across America volunteer and read for two classrooms at Hodge, two at Lee, and one at Longfellow

**Gabriela Arellanes**

To view the entire comments, click here: <https://youtu.be/JcPvh-piPE4?si=6UyegGTjwqMHS4xd&t=1380>

- Wished everyone a happy Saint Patrick’s Day, Good Friday, and Easter

**Adrian Greer**

To view the entire comments, click here: <https://youtu.be/JcPvh-piPE4?si=yhELmCGCAmcJztx8&t=1428>

- Wished everyone a happy Saint Patrick’s Day, Good Friday, and Easter
- Encouraged everyone to rest over the upcoming break

**Sandra Benavides**

To view the entire comments, click here: <https://youtu.be/JcPvh-piPE4?si=UDWybsvhuJ7bFeF0&t=1470>

- Wished everyone a happy Saint Patrick’s Day, Good Friday, and Easter
- Encouraged everyone to rest over the upcoming break

**Yolanda Rodriguez-Peña**

To view the entire comments, click here: <https://youtu.be/JcPvh-piPE4?si=p8npE0qQ-6yf0jJR&t=1485>

- Wished everyone happy International Woman’s History month
- Attended:
  - Student of the Month celebration at Azusa High School
  - Jump rope for your heart at Paramount Elementary School
  - CABA conference in Long Beach, California
  - LACOE Woman’s Leadership conference
- Participated in the Read Across America

**9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet**

**9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet**

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

### **Mariah Santos**

To view the entire comments, click here: <https://youtu.be/JcPvh-piPE4?si=Jw6kcRchlomHmXWE&t=1770>

- Announced:
  - Sierra High School was recognized by the California Department of Education as a Model Continuation High School
  - Second Trimester awards ceremony on Friday, March 5, 2024
- Welcomed new transfer students from Azusa High School

### **Arturo Ortega**

To view the entire comments, click here: <https://youtu.be/JcPvh-piPE4?si=xqiJZWdAVMHVJmMu&t=1891>

- Congratulated Sierra High School for their recognition
- Announced a new stop sign between Azusa High School East and Azusa High School West and thanked the City of Azusa for their assistance with the stop sign
- Attended the Student Advisory Council meeting

### **Norma Camacho-Carvajal**

To view the entire comments, click here: [https://youtu.be/JcPvh-piPE4?si=t-UtuIpB5\\_G4ifKs&t=2033](https://youtu.be/JcPvh-piPE4?si=t-UtuIpB5_G4ifKs&t=2033)

- Congratulated Sierra High School for their recognition
- Recognized AUSD Community Schools Program Specialist, AHS Student Union, and Peer Mediators on their peer mediation invitational participation
- Announced the Jr. Olympic Track meet on March 23, 2024

### **Latasha D. Jamal**

To view the entire comments, click here: [https://youtu.be/JcPvh-piPE4?si=t-UtuIpB5\\_G4ifKs&t=2033](https://youtu.be/JcPvh-piPE4?si=t-UtuIpB5_G4ifKs&t=2033)

- Echoed the thanks to the City of Azusa for their partnership in getting the stop sign put up between Azusa High School East and Azusa High School West
- Congratulated Sierra High School and Mariah Santos, student Board Member, for being recognized by her peers
- Announced continued training on SB 1383

### **Jorge A. Ronquillo**

To view the entire comments, click here: <https://youtu.be/JcPvh-piPE4?si=6SvVr3wQugkHOJKH&t=2123>

- Congratulated Sierra High School for being recognized as a Model Continuation High School
- Announced the launch of a Future Teachers of America club at Azusa High School in February

- Participation of 119 classified employees in the 2025 Summer Savers Program have committed to contribute \$219,450.60

## 10.0 Consent Agenda

### 10.1 Approval of Consent Agenda

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

**Recommendation:** It is recommended the Board of Education approve Consent Agenda.

#### ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |                                 |
|------------------------|---------------------------------|
| Gabriela Arellanes     | Yes                             |
| Sandra Benavides       | Yes                             |
| Sabrina Bow, Ed.D.     | Yes                             |
| Adrian Greer           | Yes                             |
| Yolanda Rodriguez-Peña | Yes                             |
| Mariah Santos          | Yes (Student Preferential Vote) |

## A) Curriculum and Instruction

### 10.2 Approval of Azusa High School's (AHS) Participation in the 2024 California Health Occupations Students of America (HOSA) Leadership Conference

The purpose of attending the California HOSA Leadership Conference is to represent Azusa Unified School District (AUSD) in a prestigious medical competition in Clinical Nursing, Biomedical Technology, and Medical Assisting. Under the supervision of AHS staff, 31 AHS students will attend the conference in Anaheim, California, from April 3 - April 6, 2024. AUSD has been participating in this conference since 2015. Board of Education approval is necessary since the trip requires overnight travel.

**Recommendation:** It is recommended the Board of Education approve AHS's participation in the 2024 California HOSA Leadership Conference.

#### ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AHS's participation in the 2024 California HOSA Leadership Conference'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Gabriela Arellanes | Yes |
| Sandra Benavides   | Yes |
| Sabrina Bow, Ed.D. | Yes |
| Adrian Greer       | Yes |

Yolanda Rodriguez-Peña Yes

Mariah Santos Yes (Student Preferential Vote)

### **10.3 Approval of Memorandum of Understanding (MOU) - Noncredit Education Agreement between Azusa Unified School District (AUSD) and Citrus Community College District**

Citrus Community College will provide AUSD with summer school classes and related services including staffing, curriculum implementation, operations/procedures, attendance reporting, and grading procedures. AUSD students will be able to earn credits to meet high school graduation requirements. Citrus Community College has been providing this service to AUSD since 2013.

**Recommendation:** It is recommended the Board of Education approve MOU - Noncredit Education Agreement between AUSD and Citrus Community College District.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU - Noncredit Education Agreement between AUSD and Citrus Community College District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes

Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

Mariah Santos Yes (Student Preferential Vote)

### **10.4 Approval of Paramount Elementary School's Fourth and Fifth Grade Field Trip to Pali Institute Science Camp**

Paramount fourth and fifth grade students will attend Pali Institute in Running Springs, California, from May 13 to May 15, 2024. Aligned with the California Next Generation Science State Standards, this trip fosters interpersonal and intrapersonal skills through various activities. Supervised by three Paramount teachers and Pali Institute staff, students will be transported using District-approved transportation. Pali Institute staff will lead the activities. AUSD students have been participating in Pali Institute trips since 2014. Board of Education approval is required as the trip includes overnight travel.

**Recommendation:** It is recommended the Board of Education approve Paramount Elementary School's fourth and fifth grade field trip to Pali Institute Science Camp.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Paramount Elementary School's fourth and fifth grade field trip to Pali Institute Science Camp'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes

Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes  
 Adrian Greer Yes  
 Yolanda Rodriguez-Peña Yes  
 Mariah Santos Yes (Student Preferential Vote)

**10.5 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and COLGATE Bright Smiles, Bright Futures**

COLGATE Bright Smiles, Bright Futures will provide free dental screenings and oral health education to AUSD elementary students. COLGATE Bright Smiles, Bright Futures have been servicing AUSD students since 2022.

**Recommendation:** It is recommended the Board of Education approve MOU between AUSD and COLGATE Bright Smiles, Bright Futures.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and COLGATE Bright Smiles, Bright Futures'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 – 0**

Gabriela Arellanes Yes  
 Sandra Benavides Yes  
 Sabrina Bow, Ed.D. Yes  
 Adrian Greer Yes  
 Yolanda Rodriguez-Peña Yes  
 Mariah Santos Yes (Student Preferential Vote)

**10.6 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Jill Redding**

Jill Redding will enrich AUSD's choral music program by offering live piano accompaniment for choir instruction. This marks the beginning of a partnership between AUSD and Jill Redding.

**Recommendation:** It is recommended the Board of Education approve Consultant Agreement between AUSD and Jill Redding.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consultant Agreement between AUSD and Jill Redding'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
 Sandra Benavides Yes  
 Sabrina Bow, Ed.D. Yes  
 Adrian Greer Yes  
 Yolanda Rodriguez-Peña Yes  
 Mariah Santos Yes (Student Preferential Vote)



**10.7 Approval of Agreement between Azusa Unified School District (AUSD) and Joe Torre Safe At Home Foundation (JTSAH)**

Sierra High School supports students at risk of not graduating due to unmet needs, which may include mental health issues such as trauma, violence, and stress. Partnering with JTSAH, a Margaret’s Place Wellness Center will be established to address these needs. This initiative aims to provide students with tools to cope effectively, ultimately fostering healthier coping skills and improving their chances of academic success. This marks the beginning of a partnership between AUSD and JTSAH.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and JTSAH.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and JTSAH'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 – 0**

- Gabriela Arellanes            Yes
- Sandra Benavides            Yes
- Sabrina Bow, Ed.D.            Yes
- Adrian Greer                    Yes
- Yolanda Rodriguez-Peña    Yes
- Mariah Santos                Yes (Student Preferential Vote)

**B) General Functions**

**10.8 Approval of Minutes of the Regular Board of Education Meeting/Study Session on February 6, 2024, and the Regular Board of Education Meeting on February 13, 2024**

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

**Recommendation:** It is recommended the Board of Education approve minutes of the Regular Board of Education Meeting/Study Session on February 6, 2024, and the Regular Board of Education Meeting on February 13, 2024.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of the Regular Board of Education Meeting/Study Session on February 6, 2024, and the Regular Board of Education Meeting on February 13, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Gabriela Arellanes            Yes
- Sandra Benavides            Yes
- Sabrina Bow, Ed.D.            Yes
- Adrian Greer                    Yes

Yolanda Rodriguez-Peña Yes

Mariah Santos Yes (Student Preferential Vote)

### **10.9 Approval of Resolution #23-24:19 Declaring the Month of April as Armenian Genocide of 1915 Commemoration Month**

This is the 109th Anniversary of the Armenian Genocide. The California State Standards include the Armenian Genocide as an important topic for study. We cover the Armenian Genocide in our 10th grade World History class, in Unit 4 of our curriculum. A lesson is also taught on Armenian Genocide Remembrance Day.

**Recommendation:** It is recommended the Board of Education approve Resolution #23-24:19 Declaring the Month of April as Armenian Genocide of 1915 Commemoration Month.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:19 Declaring the Month of April as Armenian Genocide of 1915 Commemoration Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes

Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

Mariah Santos Yes (Student Preferential Vote)

## **C) Business and Finance**

### **10.10 Ratification/Approval of Purchase Orders and Warrants**

All purchase orders and warrants are in accordance with the budget guidelines for the 2023-2024 school year.

**Recommendation:** It is recommended the Board of Education ratify/approve the attached purchase orders and warrants.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes

Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

Mariah Santos Yes (Student Preferential Vote)

#### D) Human Resources

##### 10.11 Ratification/Approval of Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report

It is essential that all positions have the highest quality staff.

**Recommendation:** It is recommended the Board of Education ratify/approve Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report.

##### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |                                 |
|------------------------|---------------------------------|
| Gabriela Arellanes     | Yes                             |
| Sandra Benavides       | Yes                             |
| Sabrina Bow, Ed.D.     | Yes                             |
| Adrian Greer           | Yes                             |
| Yolanda Rodriguez-Peña | Yes                             |
| Mariah Santos          | Yes (Student Preferential Vote) |

#### E) Policies and Bylaws

##### 10.12 Approval of Amended Administrative Regulation (AR) and Board Policies (BP) Regarding Philosophy, Goals, Objectives and Comprehensive Plans

Approval of amended AR and BP 0460 Local Control And Accountability Plan; amended BP 0500 Accountability; and amended BP 0520 Intervention In Underperforming Schools ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulation and Board Policies regarding Philosophy, Goals, Objectives and Comprehensive Plans.

##### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulation and Board Policies regarding Philosophy, Goals, Objectives and Comprehensive Plans'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Gabriela Arellanes | Yes |
| Sandra Benavides   | Yes |

Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes  
Mariah Santos Yes (Student Preferential Vote)

**10.13 Approval of Amended Administrative Regulation (AR) and Board Policy (BP) Regarding Community Relations**

Approval of amended AR 1220 Citizen Advisory Committees and amended BP 1431 Waivers ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulation and Board Policy regarding Community Relations.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulation and Board Policy regarding Community Relations'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes  
Mariah Santos Yes (Student Preferential Vote)

**10.14 Approval of Amended and New Administrative Regulations (AR) and Amended Board Policies (BP) Regarding Business and Noninstructional Operations**

Approval of amended AR and BP 3400 Management of District Assets-Accounts; amended AR and BP 3554 Other Food Sales; and new AR and amended BP 3580 District Records ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended and new Administrative Regulations and amended Board Policies regarding Business and Noninstructional Operations.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended and new Administrative Regulations and amended Board Policies regarding Business and Noninstructional Operations'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 – 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

Mariah Santos Yes (Student Preferential Vote)

### **10.15 Approval of New Administrative Regulation (AR) Regarding Personnel**

Approval of new AR 4143.1 Public Notice - Personnel Negotiations ensures the District complies with legislation and recommendations of the California School Boards Association

**Recommendation:** It is recommended the Board of Education approve new Administrative Regulation regarding Personnel.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve new Administrative Regulation regarding Personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 – 0**

Gabriela Arellanes Yes

Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

Mariah Santos Yes (Student Preferential Vote)

### **10.16 Approval of Amended Administrative Regulations (AR) and Board Policies (BP) Regarding Students**

Approval of amended BP 5116.2 Involuntary Student Transfers; amended AR and BP 5131.2 Bullying; amended AR 5141.21 Administering Medication and Monitoring Health Conditions; and amended AR and BP 5148.3 Preschool/Early Childhood Education ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Students.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Students'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 – 0**

Gabriela Arellanes Yes

Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

Mariah Santos Yes (Student Preferential Vote)

### **10.17 Approval of Amended Administrative Regulations (AR) and Board Policies (BP) Regarding Instruction**

Approval of amended AR and BP 6142.8 Comprehensive Health Education; amended BP 6146.1 High School Graduation Requirements; amended BP 6146.4 Differential Graduation And Competency Standards For Students With Disabilities; amended BP 6170.1 Transitional Kindergarten; and amended AR 6173.3 Education For Juvenile Court School Students ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Instruction.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Instruction'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |                                 |
|------------------------|---------------------------------|
| Gabriela Arellanes     | Yes                             |
| Sandra Benavides       | Yes                             |
| Sabrina Bow, Ed.D.     | Yes                             |
| Adrian Greer           | Yes                             |
| Yolanda Rodriguez-Peña | Yes                             |
| Mariah Santos          | Yes (Student Preferential Vote) |

**10.18 Approval of Amended Board Bylaws (BB) and Exhibits (E) regarding Board Bylaws**

Approval of amended BB 9321, E 9321-E(1), and E 9321-E(2) Closed Session and amended BB 9323 Meeting Conduct ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Board Bylaws and Exhibits regarding Board Bylaws.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Bylaws and Exhibits regarding Board Bylaws'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |                                 |
|------------------------|---------------------------------|
| Gabriela Arellanes     | Yes                             |
| Sandra Benavides       | Yes                             |
| Sabrina Bow, Ed.D.     | Yes                             |
| Adrian Greer           | Yes                             |
| Yolanda Rodriguez-Peña | Yes                             |
| Mariah Santos          | Yes (Student Preferential Vote) |

**11.0 Items pulled from Consent Agenda**

**12.0 Curriculum and Instruction**

### **12.1 Presentation of San Gabriel Valley Regional Occupational Program (SGVROP)**

AUSD and SGVROP have a long-standing partnership that benefits students in our District. SGVROP staff will provide a presentation highlighting the partnership and programs.

**Recommendation:** It is recommended the Board of Education receive a presentation of SGVROP.

## **13.0 General Functions**

### **13.1 Public Hearing of Submission of Waiver to the State Board of Education for the Ellington Elementary School, Former Sierra High School, Mountain View Elementary School, and Powell Elementary School Properties**

In accordance with Education Code sections 17455 et seq., the Azusa Unified School District's ("District") Board of Education ("Board") has previously declared the Ellington Elementary School, the Former Sierra High School, the Mountain View Elementary School, and the Powell Elementary School (together, the "Properties") as surplus and is exploring sale of the Properties through the statutory surplus property sale process. The District is currently offering each of the Properties for sale to certain public entities required by statute. If the public entities are not interested in purchasing the Properties, the next step in the statutory process would typically be to conduct a bid/auction process and award the sale of each Property to its respective highest bidder. Pursuant to Education Code sections 33050 et seq., the District may submit a request to the State Board of Education to waive certain portions of the Education Code requiring the bid/auction process, provided that the District complies with certain procedural requirements of those sections. If the waiver request is granted, the District would be permitted to publicly evaluate competitive offers on the Properties and select the offer that is in the District's best interest after consideration of a number of factors including, but not limited to, price. The District, in consultation with its legal counsel and its real property negotiator/consultant, has determined that this process is preferable for the sale of the Properties. Accordingly, the District is holding a public hearing to take comment from the public on submission of the waiver, as required by the waiver submission statutes within Education Code sections 33050 et seq.

**Recommendation:** It is recommended the District hold a public hearing regarding submission of waiver to the State Board of Education for the Ellington Elementary School, Former Sierra High School, Mountain View Elementary School, and Powell Elementary School Properties.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the District hold a public hearing regarding submission of waiver to the State Board of Education for the Ellington Elementary School, Former Sierra High School, Mountain View Elementary School, and Powell Elementary School Properties'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |     |
|------------------------|-----|
| Gabriela Arellanes     | Yes |
| Sandra Benavides       | Yes |
| Sabrina Bow, Ed.D.     | Yes |
| Adrian Greer           | Yes |
| Yolanda Rodriguez-Peña | Yes |

Mariah Santos

Yes (Student Preferential Vote)

**13.2 Approval of Resolution #23-24:20 Authorizing Submission of Waiver for the Ellington Elementary School Property**

In accordance with Education Code sections 17455 et seq., the Azusa Unified School District’s (“District”) Board of Education (“Board”) has previously declared Ellington Elementary School (the “Property”) as surplus and is exploring sale of the Property through the statutory surplus property sale process. The District is currently offering the Property for sale to certain public entities required by statute. If the public entities are not interested in purchasing the Property, the next step in the statutory process would typically be to conduct a bid/auction process and award the sale of the Property to its highest bidder. Pursuant to Education Code sections 33050 et seq., the District may submit a request to the State Board of Education to waive certain portions of the Education Code requiring the bid/auction process, provided that the District complies with certain procedural requirements of those sections. If the waiver request is granted, the District would be permitted to publicly evaluate competitive offers on the Property and select the offer that is in the District’s best interest after consideration of a number of factors including, but not limited to, price. The District, in consultation with its legal counsel and its real property negotiator/consultant, has determined that this process is preferable for the sale of the Property. Accordingly, the District is holding a public hearing to take comment from the public on submission of the waiver. Following this hearing, the District will ask the Board to consider Resolution #23-24:20, which authorizes the District to move forward in requesting a waiver for the Property. Any resulting purchase and sale agreement would be brought back to this Board for review and approval.

**Recommendation:** It is recommended the Board of Education adopt Resolution #23-24:20 Authorizing Submission of Waiver for the Ellington Elementary School Property.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt Resolution #23-24:20 Authorizing Submission of Waiver for the Ellington Elementary School Property'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes

Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

Mariah Santos Yes (Student Preferential Vote)

**13.3 Approval of Resolution #23-24:21 Authorizing Submission of Waiver for the Former Sierra High School Property**

In accordance with Education Code sections 17455 et seq., the Azusa Unified School District’s (“District”) Board of Education (“Board”) has previously declared Former Sierra High School (the “Property”) as surplus and is exploring sale of the Property through the statutory surplus property sale process. The District is currently offering the Property for sale to certain public entities required by statute. If the public entities are not interested in purchasing the Property, the next step in the statutory process would typically be to conduct



a bid/auction process and award the sale of the Property to its highest bidder. Pursuant to Education Code sections 33050 et seq., the District may submit a request to the State Board of Education to waive certain portions of the Education Code requiring the bid/auction process, provided that the District complies with certain procedural requirements of those sections. If the waiver request is granted, the District would be permitted to publicly evaluate competitive offers on the Property and select the offer that is in the District’s best interest after consideration of a number of factors including, but not limited to, price. The District, in consultation with its legal counsel and its real property negotiator/consultant, has determined that this process is preferable for the sale of the Property. Accordingly, the District is holding a public hearing to take comment from the public on submission of the waiver. Following this hearing, the District will ask the Board to consider Resolution #23-24:21, which authorizes the District to move forward in requesting a waiver for the Property. Any resulting purchase and sale agreement would be brought back to this Board for review and approval.

**Recommendation:** It is recommended the Board of Education adopt Resolution #23-24:21 Authorizing Submission of Waiver for the Former Sierra High School Property.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt Resolution #23-24:21 Authorizing Submission of Waiver for the Former Sierra High School Property'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |                                 |
|------------------------|---------------------------------|
| Gabriela Arellanes     | Yes                             |
| Sandra Benavides       | Yes                             |
| Sabrina Bow, Ed.D.     | Yes                             |
| Adrian Greer           | Yes                             |
| Yolanda Rodriguez-Peña | Yes                             |
| Mariah Santos          | Yes (Student Preferential Vote) |

**13.4 Approval of Resolution #23-24:22 Authorizing Submission of Waiver for the Mountain View Elementary School Property**

In accordance with Education Code sections 17455 et seq., the Azusa Unified School District’s (“District”) Board of Education (“Board”) has previously declared Mountain View Elementary School (the “Property”) as surplus and is exploring sale of the Property through the statutory surplus property sale process. The District is currently offering the Property for sale to certain public entities required by statute. If the public entities are not interested in purchasing the Property, the next step in the statutory process would typically be to conduct a bid/auction process and award the sale of the Property to its highest bidder. Pursuant to Education Code sections 33050 et seq., the District may submit a request to the State Board of Education to waive certain portions of the Education Code requiring the bid/auction process, provided that the District complies with certain procedural requirements of those sections. If the waiver request is granted, the District would be permitted to publicly evaluate competitive offers on the Property and select the offer that is in the District’s best interest after consideration of a number of factors including, but not limited to, price. The District, in consultation with its legal counsel and its real property negotiator/consultant, has determined that this process is preferable for the sale of the Property. Accordingly, the District is holding a public hearing to take comment from the

public on submission of the waiver. Following this hearing, the District will ask the Board to consider Resolution #23-24:22, which authorizes the District to move forward in requesting a waiver for the Property. Any resulting purchase and sale agreement would be brought back to this Board for review and approval.

**Recommendation:** It is recommended the Board of Education adopt Resolution #23-24:22 Authorizing Submission of Waiver for the Mountain View Elementary School Property.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt Resolution #23-24:22 Authorizing Submission of Waiver for the Mountain View Elementary School Property'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |                                 |
|------------------------|---------------------------------|
| Gabriela Arellanes     | Yes                             |
| Sandra Benavides       | Yes                             |
| Sabrina Bow, Ed.D.     | Yes                             |
| Adrian Greer           | Yes                             |
| Yolanda Rodriguez-Peña | Yes                             |
| Mariah Santos          | Yes (Student Preferential Vote) |

**13.5 Approval of Resolution #23-24:23 Authorizing Submission of Waiver for the Powell Elementary School Property**

In accordance with Education Code sections 17455 et seq., the Azusa Unified School District's ("District") Board of Education ("Board") has previously declared Powell Elementary School (the "Property") as surplus and is exploring sale of the Property through the statutory surplus property sale process. The District is currently offering the Property for sale to certain public entities required by statute. If the public entities are not interested in purchasing the Property, the next step in the statutory process would typically be to conduct a bid/auction process and award the sale of the Property to its highest bidder. Pursuant to Education Code sections 33050 et seq., the District may submit a request to the State Board of Education to waive certain portions of the Education Code requiring the bid/auction process, provided that the District complies with certain procedural requirements of those sections. If the waiver request is granted, the District would be permitted to publicly evaluate competitive offers on the Property and select the offer that is in the District's best interest after consideration of a number of factors including, but not limited to, price. The District, in consultation with its legal counsel and its real property negotiator/consultant, has determined that this process is preferable for the sale of the Property. Accordingly, the District is holding a public hearing to take comment from the public on submission of the waiver. Following this hearing, the District will ask the Board to consider Resolution #23-24:23, which authorizes the District to move forward in requesting a waiver for the Property. Any resulting purchase and sale agreement would be brought back to this Board for review and approval.

**Recommendation:** It is recommended the Board of Education adopt Resolution #23-24:23 Authorizing Submission of Waiver for the Powell Elementary School Property.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt Resolution #23-24:23 Authorizing Submission of Waiver for the Powell Elementary School Property'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |                                 |
|------------------------|---------------------------------|
| Gabriela Arellanes     | Yes                             |
| Sandra Benavides       | Yes                             |
| Sabrina Bow, Ed.D.     | Yes                             |
| Adrian Greer           | Yes                             |
| Yolanda Rodriguez-Peña | Yes                             |
| Mariah Santos          | Yes (Student Preferential Vote) |

### **13.6 Presentation of Surplus Property Updated Timeline**

To view the entire presentation, click here: <https://youtu.be/JcPvh-piPE4?si=Du44cLMvnSVGKYZr&t=3878>

Staff will provide an update to the Board of Education on our surplus property timeline. The update will include the most up-to-date information on surplus property and the related action items.

**Recommendation:** It is recommended the Board of Education receive presentation of surplus property updated timeline.

### **13.7 Vote of California School Boards Association (CSBA) Delegate Assembly Representatives**

The Board of Education may vote for up to the number of vacancies in Sub-Region 23-C, of which there are two (2). Ballots must be postmarked on or before March 15, 2024. The election results will be published by May 11, 2024. The Delegates will serve two-year terms beginning April 1, 2024 - March 31, 2026. The Board of Education may vote for no more than two (2) candidates from the list of nominees for CSBA Delegate Assembly. Each candidate can only receive one vote. The list is as follows: Jeanette Flores (Charter Oak USD) Roberta Perlman (Pomona USD)

**Recommendation:** It is recommended the Board of Education vote for CSBA Delegate Assembly Representatives.

### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education vote for CSBA Delegate Assembly Representatives'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |                                 |
|------------------------|---------------------------------|
| Gabriela Arellanes     | Yes                             |
| Sandra Benavides       | Yes                             |
| Sabrina Bow, Ed.D.     | Yes                             |
| Adrian Greer           | Yes                             |
| Yolanda Rodriguez-Peña | Yes                             |
| Mariah Santos          | Yes (Student Preferential Vote) |

### **14.0 Business and Finance**

### 14.1 Approval of the 2023-2024 Azusa Unified School District (AUSD) Second Interim Financial Report

To view the entire presentation, click here: <https://youtu.be/JcPvh-piPE4?si=XEPH7OmDKRCmSqrL&t=4109>

It is a requirement under Education Code Sections 35035(g), 42130, and 42131, as amended by Assembly Bill (AB) 1200 (Chapter 1213/1991), that school districts prepare and submit interim financial reports twice annually to their governing boards. AUSD is submitting the 2023-2024 Second Interim Financial Report with a positive certification and projects that reserves will meet the minimum 3% for economic uncertainties for the current 2023-2024, and two subsequent years, as required by the Los Angeles County Office of Education and the State of California.

**Recommendation:** It is recommended the Board of Education approve the 2023-2024 AUSD Second Interim Financial report.

#### ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the 2023-2024 AUSD Second Interim Financial report'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                        |                                 |
|------------------------|---------------------------------|
| Gabriela Arellanes     | Yes                             |
| Sandra Benavides       | Yes                             |
| Sabrina Bow, Ed.D.     | Yes                             |
| Adrian Greer           | Yes                             |
| Yolanda Rodriguez-Peña | Yes                             |
| Mariah Santos          | Yes (Student Preferential Vote) |

### 15.0 Human Resources

#### 15.1 Approval of Resolution #23-24:27, Reduction or Discontinuance of Certificated Particular Kinds of Services (PKS)

The District finds it necessary to reduce or discontinue Certificated PKS. The resolution is authorized by Education Code sections 44949 and 44955 for certificated employees. A written notice to the employee will be delivered on or before March 15, 2024.

**Recommendation:** It is recommended the Board of Education approve Resolution #23-24:27, Reduction or Discontinuance of Certificated PKS.

#### ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:27, Reduction or Discontinuance of Certificated PKS'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

|                    |     |
|--------------------|-----|
| Gabriela Arellanes | Yes |
| Sandra Benavides   | Yes |
| Sabrina Bow, Ed.D. | Yes |

Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes  
Mariah Santos Yes (Student Preferential Vote)

## 16.0 Adjournment

### 16.1 Adjournment


**Recommendation:** It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes  
Mariah Santos Yes (Student Preferential Vote)

The Regular Board of Education Meeting adjourned at 8:26 p.m.

  
Clerk