



**Regular Board of Education Meeting
Tuesday, November 12, 2024, at 5:30 p.m.**

The Azusa Unified School District Board of Education met at the Azusa Unified School District Office, 546 S. Citrus Avenue, for the Regular Board of Education Meeting.

To view the entire meeting, [click here](#)

1.0 Preliminary

1.1 Call to Order

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

1.2 Roll Call

Recommendation: It is recommended the Board President take roll call. The following Board of Education Members were present:

Gabriela Arellanes
Sandra Benavides
Sabrina Bow, Ed.D.
Yolanda Rodriguez-Peña

1.3 Approval of Agenda

Recommendation: It is recommended the Board of Education approve agenda.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Sandra Benavides)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

2.1 Public Comment on Closed Session Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on closed session agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. No speaker may yield their time to another individual speaker; 2. Speaker must be present when their name is called in order to be heard; 3. Maximum speaking time is 3 minutes.

3.0 Closed Session

3.1 Approval of Student Discipline Case: #24-25:01-01

Pursuant to Education Code Section 35146 and Government Code Section 54950: Consider the recommended action in the student discipline case: #24-25:01-01.

Recommendation: It is recommended the Board of Education approve student discipline case: #24-25:01-01.

3.2 Approval of Student Discipline Case: #24-25:01-02

Pursuant to Education Code Section 35146 and Government Code Section 54950: Consider the recommended action in the student discipline case: #24-25:01-02.

Recommendation: It is recommended the Board of Education approve student discipline case: #24-25:01-02.

3.3 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

3.4 Conference with Labor Negotiators

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

4.0 Open Session

4.1 Pledge of Allegiance

The pledge of allegiance was led by Beier Hsiung, Dalton Elementary School student.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

5.0 Report/Action of Closed Session Matters

The Board of Education President, Yolanda Rodriguez-Peña, reported the following action was taken in closed session:

3.1 Student Discipline Case: #24-25:01-01

Adopted Final Settlement by a vote of **4 - 0**

3.2 Student Discipline Case: #24-25:01-02

Adopted Final Settlement by a vote of **4 - 0**

6.0 Recognition and Awards

6.1 Recognition of Azusa Unified School District (AUSD) Staff Instrumental in Engaging more than 50 AUSD Students in Paid Internships

To view the entire recognition, [click here](#)

AUSD had the highest number of students engaged in internships among all the K12 Foothill Consortium schools. This achievement reflects AUSD's commitment to fostering career readiness and equipping students with the skills they need to succeed in today's competitive job market. This milestone would not have been possible without the hard work of Frank Chang, Director of College and Career, CTE teachers Patricia Dorsey, Andres Del Real, Jennie Aguirre, Irma Marrufo, Jim Hague, Riley McDougall, Joel Montes de Oca, Lori Madden, Azusa High School Career Center Technician, and Georgina Maldonado, College and Career secretary.

Recommendation: It is recommended the Board of Education recognize AUSD staff instrumental in engaging more than 50 AUSD students in paid internships.

6.2 Recognition of Amy Foell, K12 Foothill Consortium Workforce Development Consultant

To view the entire recognition, [click here](#)

Ms. Foell's work with the K12 Foothill Consortium has provided Azusa Unified School District Career Technical Education (CTE) students with hands-on learning and internship opportunities. Ms. Foell's work has been vital in building bridges between CTE students and industry leaders. By connecting students with real-world experiences and mentorship in top-tier companies, Ms. Foell has enhanced career readiness and fostered long-term success and innovation in our future workforce.

Recommendation: It is recommended the Board of Education recognize Amy Foell, K12 Foothill Consortium Workforce Development consultant.

7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items

7.1 Public Comment on Agenda or Non-Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on agenda items or non-agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board of Education Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. Speaker cards must be turned in to the Board Secretary or raise their hand while in Zoom attendance by 7:10 PM, or 10 minutes after the meeting begins; 2. No speaker may yield their time to another individual speaker; 3. Speaker must be present when their name is called in order to be heard; 4. Maximum speaking time is 3 minutes.

Phil Coffin

To view the entire comments, [click here](#)

- Thanked the District for providing the Dual Immersion Chinese class at Dalton Elementary School

8.0 Comments, Reports, and Requests by the Board of Education

8.1 Comments, Reports, and Requests by the Board of Education

Board of Education Members may choose to provide comments, reports, and/or make requests.

Sabrina Bow, Ed.D

To view the entire comments click, [click here](#)

- Announced the Azusa Woman's Club Holiday Mixer and Toy Drive on December 7, 2024
- Attended the groundbreaking of:
 - The Old School House groundbreaking
 - Azusa City Library Expansion

Gabriela Arellanes

To view the entire comments, [click here](#)

- Wished everyone a Happy Thanksgiving

Sandra Benavides

To view the entire comments, [click here](#)

- Attended:
 - The Old School House groundbreaking
 - Azusa City Library expansion

Yolanda Rodriguez-Peña

To view the entire comments, [click here](#)

- Congratulated the students who attended the CTE Expo Celebration
- Attended:
 - The Old School House groundbreaking
 - College and Career Expo at Azusa High School
 - Think Together’s Lights Out event at Magnolia Elementary School

9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet

9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

Arlette Torres

To view the entire comments, [click here](#)

- Congratulated the Azusa Regiment and Pageantry Corps for placing second in the Frontier High School Field Tournament on November 2, 2024
- Announced:
 - The second annual Loteria Night on November 14, 2024, at 5 pm in the Azusa High School Library
 - Vaquero Night dance in the Azusa High School gym at 5 pm on December 15, 2024

Adrian Herrera

To view the entire comments, [click here](#)

- Thanked:
 - The community for their support with the car wash event to support Alex Lopez’s family
 - Assistant Superintendent of Business Services, Latasha Jamal, for her visit to Sierra High to listen to student’s wishes and concerns
- Announced the opening of the Sierra Boutique on November 18, 2024, during lunch

Arturo Ortega

To view the entire comments, [click here](#)

- Congratulated Frank Chang and the entire CTE team on the success of the CTE program at Azusa Unified School District
- Attended the CAC Art Festival at Charter Oak Middle School

Norma Camacho-Carvajal

To view the entire comments, [click here](#)

- Attended the LA Champion of Change event
- Highlighted a visit from Tanya Lieberman, chief consultant for the California Assembly Committee

Latasha D. Jamal

To view the entire comments, [click here](#)

- Announced:
 - The purchase and arrival of the MPR HVAC system for Sierra High School, Hodge, Valleydale, Gladstone Middle School, and the kitchens at Azusa High School and Gladstone Middle School
 - The DSA approval for the parking lot expansion of all elementary schools

Jorge A. Ronquillo

To view the entire comments, [click here](#)

- Announced:
 - The HR team's participation in the Azusa Adult School Job and Resource Fair
 - The new Classified employee orientation on November 14, 2024

10.0 Consent Agenda

10.1 Approval of Consent Agenda

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

Recommendation: It is recommended the Board of Education approve Consent Agenda.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

A) Curriculum and Instruction

10.2 Approval of Azusa High School (AHS) Advancement Via Individual Determination (AVID) College Bound Field Trip

11th and 12th grade AHS AVID students will visit colleges in Southern California, November 19 - 20, 2024. The field trip will expose students to different colleges that are within a reasonable geographic area. Students will experience campus life, listen to lectures, take campus tours, receive information regarding academic expectations, experience going away to college and receive information on financial aid and the Equal Opportunity Program. One teacher and three chaperones will escort 40 students on visits to California State University San Marcos, San Diego State University, UC San Diego and UC Irvine over this two-day trip. Board of Education approval is necessary since the trip requires overnight stay. AUSD has been attending AVID college bound field trips since 2015.

Recommendation: It is recommended the Board of Education approve AHS AVID college bound field trip.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AHS AVID college bound field trip'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.3 Approval of Paramount Elementary School's Fourth and Fifth Grade Field Trip to Pali Institute Science Camp

Paramount Elementary School's fourth and fifth grade students will attend Pali Institute Science Camp in Running Springs, California, from April 21 to April 23, 2025.

Aligned with the California Next Generation Science State Standards, this trip fosters interpersonal and intrapersonal skills through various activities. Supervised by three Paramount teachers and Pali Institute staff, students will be transported using District-approved transportation. Pali Institute staff will lead the activities. AUSD has worked with Pali Institute Science Camp since 2014. Board of Education approval is required as the trip includes overnight travel.

Recommendation: It is recommended the Board of Education approve Paramount Elementary School's fourth and fifth grade field trip to Pali Institute Science Camp.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Paramount Elementary School's fourth and fifth grade field trip to Pali Institute Science Camp'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.4 Approval of Agreement between Azusa Unified School District (AUSD) and Flutterby Ranch

Flutterby Ranch will provide Murray Elementary students instruction on life-cycle, behavior, and conservation of butterflies. Butterflies will be in an enclosed butterfly pavilion brought to the school site. Students will be able to witness the different life stages of a butterfly, learn about pollination, identify native host plants and feed butterflies. This is the first time AUSD has worked with Flutterby Ranch.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Flutterby Ranch.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Flutterby Ranch'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.5 Approval of Agreement between Azusa Unified School District (AUSD) and Foothill Family

AUSD must conduct a needs assessment with private schools as part of equitable services. Foothill Family will provide an in-person workshop for St. Frances of Rome as a means to facilitate parent engagement. AUSD has been working with Foothill Family since 2015.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Foothill Family.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Foothill Family'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.6 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Optum Behavioral Care of California, P.C. dba Gunn Psychological Services of California

Optum Behavioral Care of California, P.C. dba Gunn Psychological Services of California will provide assessments to meet requirements of Independent Educational Evaluations (IEEs). IEEs can be requested by the parents as outlined in the East San Gabriel Valley Special Education Plan Area Parents' Rights and Procedural Safeguards. Optum Behavioral Care of California, P.C. dba Gunn Psychological Services of California has been providing services to AUSD since 2017.

Recommendation: It is recommended the Board of Education approve consultant agreement between AUSD and Optum Behavioral Care of California, P.C. dba Gunn Psychological Services of California.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Optum Behavioral Care of California, P.C. dba Gunn Psychological Services of California'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.7 Ratification/Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Dr. Olvera Psychology, Professional Corporation

Dr. Olvera Psychology, Professional Corporation will provide assessments to meet the requirements of Independent Educational Evaluations (IEEs). IEEs can be requested by parents as outlined in the East San Gabriel Valley Special Education Plan Area Parent’s Rights and Procedural Safeguards. AUSD has been working with Dr. Olvera Psychology, Professional Corporation since 2022.

Recommendation: It is recommended the Board of Education ratify/approve consultant agreement between AUSD and Dr. Olvera Psychology, Professional Corporation.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Sabrina Bow, Ed.D.)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve consultant agreement between AUSD and Dr. Olvera Psychology, Professional Corporation'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.8 Approval of Agreement between Azusa Unified School District (AUSD) and Jerry L. Turner Jr.

Jerry L. Turner Jr. will provide assessments to meet the requirements of the Independent Educational Evaluations (IEEs). IEEs can be requested by parents as outlined in the east San Gabriel Valley Special Education Plan Area Parent’s Rights and Procedural Safeguards. This is the first time AUSD is working with Jerry L. Turner Jr.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Jerry L. Turner Jr.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Sabrina Bow, Ed.D.)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Jerry L. Turner Jr'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

B) General Functions

10.9 Approval of Minutes of Regular Board of Education Meeting on October 8, 2024

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

Recommendation: It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on October 8, 2024.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on October 8, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

C) Business and Finance

10.10 Ratification/Approval of Purchase Orders and Warrants

All purchase orders and warrants are in accordance with the budget guidelines for the 2024-2025 school year. **Recommendation:** It is recommended the Board of Education ratify/approve attached purchase orders and warrants.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.11 Approval and Acceptance of Donations

The students will benefit greatly from these donations.

Recommendation: It is recommended the Board of Education approve and accept these donations.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve and accept these donations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.12 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and KYA Services LLC

In order to provide options for students' various educational activities, the District seeks to replace the existing 1964 (60 year old) sub-structural support members and finished floor for the Gladstone Middle School gymnasium. This process involves demoing existing floor, seal/finish coats, painting gamelines, and vented wall base. AUSD has been working with KYA Services LLC since April 2022.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and KYA Services LLC.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and KYA Services LLC'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.13 Approval of Amended Allowable Piggyback Contracts for the 2024-2025 School Year

The District purchases office, classroom material and supplies, equipment, and other related products to support student achievement throughout the course of the school year. The purchasing staff works diligently to ensure there is an adequate number of vendor resources that can meet the needs of school sites and administrative offices when seeking procurement options. Several factors are evaluated in the selection of vendor resources, which include, but are not limited to, cost, quality, availability, participatory fees, billing/payment terms, discounts, and rebates. District staff will ensure that the use of the piggyback contract method is

the most viable option when procuring office, classroom material and supplies, equipment, and other related products. Attached is the amended list that provides various piggyback contracts available to Azusa Unified School District to utilize for such purchases. The newly added piggyback contracts are indicated in bold font. **Recommendation:** It is recommended the Board of Education approve amended allowable piggyback contracts for the 2024-2025 school year.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended allowable piggyback contracts for the 2024-2025 school year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.14 Approval of New Bank Account for Gladstone Middle School Associated Student Body (ASB)

Gladstone Middle School ASB has voted to open a new account with Bank of America. The authorized signers for the ASB account at Gladstone Middle School will be: • Sanin Perdomo, Principal • Gustavo Lopez, Assistant Principal • Latasha D. Jamal, Assistant Superintendent Business Services • Daniel Garcia, Director of Fiscal Services • Josue Varela, Accounting Supervisor

Recommendation: It is recommended the Board of Education approve new bank account for Gladstone Middle School ASB.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve new bank account for Gladstone Middle School ASB'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

D) Human Resources

10.15 Ratification/Approval of Certificated and Classified Board of Education Personnel Report and Extra Duty Report

The Personnel and Extra Duty Reports serve as a comprehensive summary of personnel activities. This encompasses personnel hiring, changes, resignations, and any additional earnings through extra duties. Each of these actions necessitates approval from the Board of Education, ensuring alignment with the District's operational needs and standards. By approving the Personnel and Extra Duty Reports, the Board of Education formally acknowledges and finalizes these staffing decisions. This structured approval process guarantees that District schools, offices, and facilities maintain sufficient staffing levels with qualified personnel. Such oversight supports the seamless operation and effectiveness of the entire organization.

Recommendation: It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

E) Policies and Bylaws

10.16 Approval of Amended Board Policies (BP) and New Administrative Regulation (AR) Regarding Philosophy, Goals, Objectives, and Comprehensive Plans

Approval of amended BP 0410 Nondiscrimination In District Programs And Activities; and new AR and amended BP 0510 School Accountability Report Card ensures the District complies with legislation and recommendations of California School Board Association.

Recommendation: It is recommended the Board of Education approve amended Board Policies and new Administrative Regulation regarding Philosophy, Goals, Objectives, and Comprehensive Plan.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Sabrina Bow, Ed.D.)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Policies and new Administrative Regulation regarding Philosophy, Goals, Objectives, and Comprehensive Plan'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.17 Approval of Amended Administrative Regulations (AR), Board Policies (BP), and Exhibits (E) Regarding Community Relations

Approval of amended AR and BP 1114 District-Sponsored Social Media; amended AR and BP 1312.3 Uniform Complaint Procedures; and amended AR 1312.4, E 1312.4-E(1), and E 1312.4-E(2) William's Uniform Complaint Procedures ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulations, Board Policies, and Exhibits regarding Community Relations.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Sabrina Bow, Ed.D.)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations, Board Policies, and Exhibits regarding Community Relations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

10.18 Approval of Amended Administrative Regulation (AR) and Exhibit (E) Regarding Business and Noninstructional Operations

Approval of amended AR 3517 and E 3517-E(1) Facilities Inspection ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulation and Exhibit regarding Business and Noninstructional Operations.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulation and Exhibit regarding Business and Noninstructional Operations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.19 Approval of Amended Administrative Regulations (AR), Board Policies (BP), and Exhibits (E) Regarding Personnel

Approval of amended AR and BP 4030 Nondiscrimination In Employment; amended BP 4033 Lactation Accommodation; amended BP 4040 and E 4040-E(1) Employee Use Of Technology; amended AR 4119.11, 4219.11, 4319.11 and BP 4119.11, 4219.11, 4319.11 Sex Discrimination and Sex-Based Harassment; amended AR 4119.12, 4219.12, 4319.12 and E 4119.12-E(1), 4219.12-E(1), 4319.12-E(1) Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulations, Board Policies, and Exhibits regarding Personnel.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations, Board Policies, and Exhibits regarding Personnel'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.20 Approval of Amended Administrative Regulations (AR) and Board Policies (BP) and New Exhibit (E) Regarding Students

Approval of amended AR and BP 5144.1 Suspension And Expulsion/Due Process; amended AR 5144.2 Suspension And Expulsion/Due Process (Students with Disabilities); amended AR and BP 5145.3 Nondiscrimination/Harassment; amended AR and BP 5145.7 Sex Discrimination and Sex-Based Harassment; amended AR and

new E 5145.71-E(1) Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures; BP 5146 Married/Pregnant/Parenting Students; and amended BP 5147 Dropout Prevention ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulations and Board Policies and new Exhibit regarding Students.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations and Board Policies and new Exhibit regarding Students'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.21 Approval of Amended Administrative Regulations (AR), Board Policies (BP), and Exhibit (E) Regarding Instruction

Approval of amended AR and BP 6112 School Day; amended BP 6142.92 Mathematics Instruction; amended AR and BP 6152.1 Placement in Mathematics Courses; and amended BP 6163.4 and E 6163.4-E(1) Student Use of Technology ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulations, Board Policies, and Exhibit regarding Instruction.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations, Board Policies, and Exhibit regarding Instruction'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

10.22 Approval of Amended Board Bylaws (BB) Regarding Board Bylaws

Approval of amended BB 9010 Public Statements; amended BB 9012 Board Member Electronic Communications; and amended BB 9250 Remuneration, Reimbursement And Other Benefits ensures the District complies with legislation and recommendations of California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Board Bylaws regarding Board Bylaws.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Bylaws regarding Board Bylaws'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

11.0 Items pulled from Consent Agenda

12.0 Curriculum and Instruction

12.1 Presentation of Azusa Unified School District (AUSD) Dual Enrollment and Early College Program

To view the entire presentation, [click here](#)

AUSD is dedicated to academic achievement and success for all students. In support of increasing access to college and career opportunities, AUSD is implementing Dual Enrollment and Early College Program.

Recommendation: It is recommended the Board of Education receive presentation of AUSD Dual Enrollment and Early College Program.

13.0 General Functions

13.1 Presentation of Updated Surplus Property Timeline

To view the entire presentation, [click here](#)

Staff will provide an update to the Board of Education on our surplus property timeline. The update will include the most up-to-date information on surplus property and related action items.

Recommendation: It is recommended the Board of Education receive presentation of Updated Surplus Property Timeline.

13.2 Approval of Resolution #24-25:08 Authorizing Staff to Proceed With Sale of Property (Former Alice Ellington Elementary School) and Making Related Findings

The Azusa Unified School District (“District”) has undertaken the statutorily required process for the sale of the Former Ellington Elementary School Site Property located at 5034 N. Clydebank Ave., Covina, California, 91722, identified by assessor’s parcel number 8410-028- 900 (“Property”). On August 8, 2023, the District’s Board of Education (“Board”) adopted a recommendation by the District’s Facility Advisory (7-11) Committee to declare the Property surplus. Thereafter, the District offered the Property for sale to all required public entities pursuant to the statutory process set forth in Education Code section 17464. Upon receiving no offers from these public entities, the District requested a waiver from the State Board of Education, pursuant to Education Code sections 33050 et seq., waiving certain portions of the statutory sale of surplus property process (“Waiver”). This Waiver was approved on July 10, 2024, authorizing the District to proceed with a Request for Proposals process and allowing the District to select a buyer for the property in the best interests of the District. District staff, in conjunction with its real property Broker, DCG Strategies (“DCG”), has requested and reviewed a number of proposals to purchase the Property and requested the Board to review sale of the Property to RC Homes, Inc. (“RC Homes”). On September 10, 2024, the Board determined that it is in the best interests of the District to sell the Property to RC Homes and approved the offer submitted by RC Homes. District staff and legal counsel thereafter prepared the purchase and sale agreement (“PSA”) and the notice of exemption from CEQA (“NOE”) for the sale of the Property. The District seeks to authorize appropriate District staff to proceed with all necessary processes to effectuate the intent of the Resolution.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:08 Authorizing Staff to Proceed With Sale of Property (Former Alice Ellington Elementary School) and Making Related Findings.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Sabrina Bow, Ed.D.)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:08 Authorizing Staff to Proceed With Sale of Property (Former Alice Ellington Elementary School) and Making Related Findings'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

13.3 Approval of Resolution #24-25:09 Authorizing Staff to Proceed With Sale of Property (Former Mountain View Elementary School) and Making Related Findings

The Azusa Unified School District (“District”) has undertaken the statutorily required process for the sale of the Former Mountain View Elementary School Site located at 201 N. Vernon Avenue, Azusa, California, 91702, identified by assessor’s parcel number 8615-018-901 (“Property”). On August 8, 2023, the District’s Board of Education (“Board”) adopted a recommendation by the District’s Facility Advisory (7-11) Committee to declare the Property surplus. Thereafter, the District offered the Property for sale to all required public entities pursuant to the statutory process set forth in Education Code section 17464. Upon receiving no offers from these public entities, the District requested a waiver from the State Board of Education, pursuant to Education Code sections 33050 et seq., waiving certain portions of the statutory sale of surplus property process (“Waiver”). This Waiver was approved on July 10, 2024, authorizing the District to proceed with a Request for Proposals process and allowing the District to select a buyer for the property in the best interests of the District. District staff, in conjunction with its real property Broker, DCG Strategies (“DCG”), has requested and reviewed a number of proposals to purchase the Property and requested the Board to review sale of the Property Trumark Homes, Inc. (“Trumark Homes”). On September 10, 2024, the Board determined that it is in the best interests of the District to sell the Property to Trumark Homes and approved the offer submitted by Trumark Homes. District staff and legal counsel thereafter prepared the purchase and sale agreement (“PSA”) and the notice of exemption from CEQA (“NOE”) for the sale of the Property. The District seeks to authorize appropriate District staff to proceed with all necessary processes to effectuate the intent of the Resolution.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:09 Authorizing Staff to Proceed With Sale of Property (Former Mountain View Elementary School) and Making Related Findings.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Sabrina Bow, Ed.D.)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:09 Authorizing Staff to Proceed With Sale of Property (Former Mountain View Elementary School) and Making Related Findings'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

13.4 Approval of Resolution #24-25:10 Authorizing Staff to Proceed With Sale of Property (Former Powell Elementary School) and Making Related Findings

The Azusa Unified School District (“District”) has undertaken the statutorily required process for the sale of the Former Powell Elementary School Site Property located at 1035 E. Mauna Loa Avenue, Azusa, California, 91702, identified by assessor’s parcel number 8628-004-900 (“Property”). On August 8, 2023, the District’s Board of Education (“Board”) adopted a recommendation by the District’s Facility Advisory (7-11) Committee to declare the Property surplus. Thereafter, the District offered the Property for sale to all required public entities pursuant to the statutory process set forth in Education Code section 17464. Upon receiving no offers from these public entities, the District requested a waiver from the State Board of Education, pursuant to Education Code sections 33050 et seq., waiving certain portions of the statutory sale of surplus property process (“Waiver”). This Waiver was approved on July 10, 2024, authorizing the District to proceed with a Request for Proposals process and allowing the District to select a buyer for the property in the best interests of the District. District staff, in conjunction with its real property Broker, DCG Strategies (“DCG”), has requested and reviewed a number of proposals to purchase the Property and requested the Board to review sale of the Property Taylor Morrison, Inc. (“Taylor Morrison”). On September 10, 2024, the Board determined that it is in the best interests of the District to sell the Property to Taylor Morrison and approved the offer submitted by Taylor Morrison. District staff and legal counsel thereafter prepared the purchase and sale agreement (“PSA”) and the notice of exemption from CEQA (“NOE”) for the sale of the Property. The District seeks to authorize appropriate District staff to proceed with all necessary processes to effectuate the intent of the Resolution.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:10 Authorizing Staff to Proceed With Sale of Property (Former Powell Elementary School) and Making Related Findings.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:10 Authorizing Staff to Proceed With Sale of Property (Former Powell Elementary School) and Making Related Findings'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

13.5 Approval of Resolution #24-25:11 Authorizing Staff to Proceed With Sale of Property (Former Sierra High School) and Making Related Findings

The Azusa Unified School District (“District”) has undertaken the statutorily required process for the sale of the Former Sierra High School Site located at 1134 South Barranca Avenue, Glendora, California, 91740, identified by assessor’s parcel number 8632-001-900 (“Property”). On August 8, 2023, the District’s Board of Education (“Board”) adopted a recommendation by the District’s Facility Advisory (7-11) Committee to declare the Property surplus. Thereafter, the District offered the Property for sale to all required public entities pursuant to the statutory process set forth in Education Code section 17464. Upon receiving no offers from these public entities, the District requested a waiver from the State Board of Education, pursuant to Education Code sections 33050 et seq., waiving certain portions of the statutory sale of surplus property process (“Waiver”). This Waiver was approved on July 10, 2024, authorizing the District to proceed with a Request for Proposals process and allowing the District to select a buyer for the property in the best interests of the District. District staff, in conjunction with its real property Broker, DCG Strategies (“DCG”), has requested and reviewed a number of proposals to purchase the Property and requested the Board to review sale of the Property to Melia Homes, Inc. (“Melia Homes”). On September 10, 2024, the Board determined that it is in the best interests of the District to sell the Property to Melia Homes and approved the offer submitted by Melia Homes. District staff and legal counsel thereafter prepared the purchase and sale agreement (“PSA”) and the notice of exemption from CEQA (“NOE”) for the sale of the Property. The District seeks to authorize appropriate District staff to proceed with all necessary processes to effectuate the intent of the Resolution.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:11 Authorizing Staff to Proceed With Sale of Property (Former Sierra High School) and Making Related Findings.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:11 Authorizing Staff to Proceed With Sale of Property (Former Sierra High School) and Making Related Findings'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

14.0 Adjournment

14.1 Adjournment

Recommendation: It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Sandra Benavides)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

The Regular Board of Education Meeting adjourned at 8:17 pm.

Clerk