

Service Agreement

Client Name: Dalton Elementary School

Vendor Name: TCS Design House, DBA: Flutterby Ranch

Event Date: TBD

Event Location: 500 E 10th St, Azusa, CA 91702

Services Provided: (1) Live Butterfly Exhibits

Flutterby (Vendor) agrees to provide the following services for Dalton Elementary School:

Live Butterfly Exhibit:

Vendor will set up and maintain a live butterfly exhibit at the event location for 2 days from the hours of 8am - 2pm.

Scope of Exhibit:

Butterfly Pavilion: (1) 10x20 butterfly enclosure tent will be placed on site and filled with 70 native butterflies. The tent will be accessible to all attendees in 20-30 minute increments. Inside the tent the attendees will be given cotton swabs dipped in nectar where they can safely feed and interact with the butterflies.

Education: Prior to students entering the enclosure, a knowledgeable educator show caterpillars and pupae to the students and talk about the life cycle of butterflies and answer questions behavior, conservation of butterflies and the vital role of pollinators and native plants. Educators will also monitor the safety of the butterflies to ensure they are not mistreated.

Payment Terms:

Client agrees to pay the Vendor the total amount of \$3,000 for the services outlined above.

Payment Schedule:

A deposit of \$1,500 is due upon signing this Agreement to secure the Vendor's services for the event. The remaining \$1,500 balance shall be paid on the day of the event.

Cancellation Policy:

In the event of a cancellation by the Client, the 50% of the fee to the Vendor shall be forfeited. The event may be rescheduled to a date that is suitable for both parties if inclement weather or natural disaster occurs.

Vendor's Responsibilities:

The Vendor shall:

- Provide all necessary equipment and personnel for the live butterfly exhibit throughout the event.
- Ensure the well-being and safety of the butterflies during transportation, setup, and throughout the event.
- Comply with all applicable laws and regulations regarding the handling and exhibition of live butterflies.

Client's Responsibilities:

The Client shall:

- Provide access to the event venue at least 1 hour prior to the start of the event for setup.
- Have supervisor(s) present during the session

Insurance:

Vendor shall maintain appropriate liability insurance coverage for the duration of the event and shall provide proof of insurance upon request.

Governing Law:

This Agreement shall be governed by and construed in accordance with the laws of California.

This Agreement constitutes the entire agreement between the parties and supersedes all prior oral or written agreements, understandings, or representations. Any amendments or modifications to this Agreement must be in writing and signed by both parties.

Vendor Signature:  _____

Client Signature: _____
Norma Carvajal Camacho

Date: _____